



JOHN W. BIZZACK, PH.D.
COMMISSIONER

COMMONWEALTH OF KENTUCKY
DEPARTMENT OF
CRIMINAL JUSTICE TRAINING
KENTUCKY JUSTICE CABINET
KIT CARSON DRIVE
RICHMOND, KENTUCKY 40475-3102
(859) 622-1328
FAX No. (859) 622-2740

PAUL E. PATTON
GOVERNOR
ISHMON F. BURKS
SECRETARY

To All Kentucky Law Enforcement Personnel:

The Department of Criminal Justice Training has the statutory responsibility of providing training courses for Kentucky's law enforcement agencies. The projection of the 2004 law enforcement training needs for Kentucky is based on research, comprehensive surveys and information that was submitted to our staff by the various law enforcement agencies we serve.

The Department of Criminal Justice Training developed these training courses for the purpose of satisfying the requirements of the law and to provide high quality training for Kentucky's law enforcement agencies. We believe the 2004 Training Schedule will accomplish these goals.

The Department of Criminal Justice Training of the Kentucky Justice Cabinet has completed the 2004 Training Calendar and Schedule. The Training Calendar and Schedule of Classes will be provided free to all law enforcement agencies within the Commonwealth and any other agency outside the Commonwealth that requests one. This calendar and schedule is available for public viewing and will be made available to the public upon request.

I want to thank the many dedicated employees of the Department of Criminal Justice Training for their input and hard work in compiling this schedule. We continue in our efforts to provide quality training to the law enforcement personnel of the Commonwealth.

Horace Johnson
Director
Training Operations Division



ACCREDITED LAW ENFORCEMENT
TRAINING PROGRAM



AN EQUAL OPPORTUNITY EMPLOYER

TABLE OF CONTENTS

	<u>Page</u>
INTRODUCTION	
Directory	1
Kentucky Law Enforcement Council	3
Training Requirements	4
Obtaining Credit for Training	5
KLEC Approved Out of State Basic Training	6
DOCJT Organizational Chart	7
DOCJT Map	8
REGISTRATION	
Most Frequently Asked Questions	10
Forms	13
Attendance Requirements	20
Residence Hall Registration	21
TRAINING	
Education Pays	24
Special Criteria for Training	26
BASIC TRAINING	
Law Enforcement Basic Training	28
Police Corps	29
PROFESSIONAL DEVELOPMENT	
Career Development Program	32
Mandatory Training	33
Deputy Sheriff	35
Court Security Procedures	36
High Risk Trial Planning	36
Kentucky Sheriffs: Civil Process & Procedures	36
Kentucky Sheriffs: Procedural & Safety Issues	37
Mandatory Duties of the Sheriff	37
Instructor Development	39
Disruptive Student Management Instructor	40
Field Instructor	40
Firearms Instructors	41
Law Enforcement Driving Instructor	41
Law Enforcement Instructor Development	42
Police Patrol Rifle Instructor	42
PPCT Defensive Tactics Instructor Course	43
PPCT Defensive Tactics Instructor Recertification	43
PPCT Ground Avoidance/Ground Escape (GAGE) Instructor	44
Spontaneous Knife Defense Instructor	44
Investigations	45
Advanced Child Interviewing Techniques	46
Advanced Hostage Negotiations	46
Advanced Latent Fingerprints I	46
Advanced Latent Fingerprints II	47
Advanced Narcotics (DEA)	47

Background Investigations	47
Basic Hostage Negotiations	48
Basic Investigator School	48
Basic Narcotic Investigators School (DEA)	48
Child Abuse Investigations	49
Computer Crimes Investigations	49
Contemporary Investigative Techniques	50
Court Preparation and Testimony	50
Crime Scene Investigations	51
Domestic Violence	51
Elder Abuse	52
Evidence and Property Management	52
Explosive Investigations (A.T.F.)	53
Homicide Investigative Techniques	53
Interviews & Interrogations	54
Introduction to Narcotics	54
Methamphetamine Update	55
Police Photography	55
Prescription Drug Abuse-Diversion	56
Robbery Investigation	56
Patrol	57
Advanced Tactical Entry	58
Basic Officer Skills	58
Conducting Complete Traffic Stops	59
Defensive Driving	59
Ethics for the Line Level Officer	60
Field Training Officer I (FTO)	60
Field Training Officer II (FTO)	61
Introduction to Computer Crimes	61
Legal Update: Constitutional Procedure	62
Legal Update: Penal Code	62
LEN Chaplain's Seminar - 2004	63
Less-Lethal Response by Law Enforcement	63
Patrol Handgun Level I	63
Patrol Handgun Level II	64
Patrol/Traffic Skills Revisited	64
Police .223 Cal. Patrol Rifle	65
Police Cyclist Course	65
Police Tactical Shotgun	66
PPCT Basic Student Course (For Certification by PPCT)	66
PPCT Basic Student Course (For Re-Certification by PPCT)	67
Public and Police Safety	67
Rapid Deployment	68
Rural Tactical Operations	68
School Resource Officer	69
School Resource Officer (Advanced)	69
Spanish for Law Enforcement	69
Spanish for Law Enforcement II	70
Special Response Team Tactics	70

Stress	71
Terrorism: What Patrol Officers Need to Know	71
Terrorist Activities	72
Supervision/Management	73
Academy of Police Supervision	74
Command Decisions XXXIV - 2004	74
Criminal Justice Executive Development Program	75
Critical Incident Management for Supervisors & Managers	76
Effective Police Personnel Practices	76
Ethics: Early Warning Systems	77
Ethics: Force, Complaints and Profiling	77
Grant Writing for the Practitioner	78
Managing Investigative Units	78
Mid Level Management Skills	78
Orientation for New Police Chiefs	79
Situational Leadership for Law Enforcement	79
Sheriffs Conference 2004	80
Traffic	81
Breath Test Operator Recertification	82
Basic Breath Test Operator	84
DUI/Standardized Field Sobriety Test	84
Motorcycle/ATV Collision Investigation	84
Police RADAR/LIDAR Operator	85
Radar Recertification	85
Railroad Grade Crossing Collision Investigation	85
Vehicle Collision Investigations - Level I	86
Vehicle Collision Investigations - Level II	86
Vehicle Collision Investigations - Level III	87
TELECOMMUNICATIONS	
Communications Officer	89
Telecommunications Academy	90
Telecommunications Academy for Non-Terminal Agency	91
Emergency Medical Dispatch/CPR	91
Crisis Negotiations	92
Cultural Awareness	92
Customer Service	92
Emergency Medical Dispatch/Advanced	93
Enhanced Telecommunications Skills	93
Ethics	93
Family Violence Across the Life Span	94
Fire/Hazmat Incident	94
Spanish for the Telecommunicator	94
Teambuilding	95
Telecommunicators Response to a Mass Casualty Incident	95
Telecommunicators Response to Acts of Terrorism	96
Communications Supervisor/Manager	97
Communications Training Officer (CTO)	98
Effective Telecommunications Supervisor	98
Managing a Communications Center	99

Telecommunications Supervision Basic	99
Criminal Justice Information Systems	101
CJIS Full Access	102
CJIS Inquiry Only	102
CJIS Mobile Data Terminal Access	103
Advanced CJIS/TAC	103
CJIS In-Service VIII (Full Access)	104
CJIS In-Service VIII (Inquiry Only/MDT)	105

ALPHABETICAL LIST OF CLASSES

	<u>Page</u>
Academy of Police Supervision	74
Advanced Child Interviewing Techniques	46
Advanced CJIS/TAC	103
Advanced Hostage Negotiations	46
Advanced Latent Fingerprints I	46
Advanced Latent Fingerprints II	47
Advanced Narcotics (DEA)	47
Advanced Tactical Entry	58
Background Investigations	47
Basic Breath Test Operator	84
Basic Hostage Negotiations	48
Basic Investigator School	48
Basic Narcotic Investigators School (DEA)	48
Basic Officer Skills	58
Basic Training	28
Breath Test Operator Recertification	82
Child Abuse Investigations	49
CJIS Full Access	102
CJIS Inquiry Only	102
CJIS In-Service VIII (Full Access)	104
CJIS In-Service VIII (Inquiry Only/MDT)	105
CJIS Mobile Data Terminal Access	103
Command Decisions XXXIV - 2004	74
Communications Training Officer (CTO)	98
Computer Crimes Investigations	49
Conducting Complete Traffic Stops	59
Contemporary Investigative Techniques	50
Court Preparation and Testimony	50
Court Security Procedures	36
Crime Scene Investigations	51
Criminal Justice Executive Development Program	75
Crisis Negotiations	91
Critical Incident Management for Supervisors & Managers	76
Cultural Awareness	92
Customer Service	92
Defensive Driving	59
Disruptive Student Management Instructor	40
Domestic Violence	51
DUI/Standardized Field Sobriety Test	84
Effective Police Personnel Practices	76
Effective Telecommunications Supervisor	98
Elder Abuse	52

Emergency Medical Dispatch (Advanced)	93
Emergency Medical Dispatch/CPR	91
Enhanced Telecommunications Skills	93
Ethics	93
Ethics for the Line Level Officer	60
Ethics: Early Warning Systems	77
Ethics: Force, Complaints and Profiling	77
Evidence and Property Management	52
Explosive Investigations (A.T.F.)	53
Family Violence Across the Life Span	94
Field Instructor	40
Field Training Officer I (FTO)	60
Field Training Officer II (FTO)	61
Fire/Hazmat Incident	94
Firearms Instructors	41
Grant Writing for the Practitioner	78
High Risk Trial Planning	36
Homicide Investigative Techniques	53
Interviews & Interrogations	54
Introduction to Computer Crimes	61
Introduction to Narcotics	54
Kentucky Sheriffs: Civil Process & Procedures	36
Kentucky Sheriffs: Procedural & Safety Issues	37
Law Enforcement Driving Instructor	41
Law Enforcement Instructor Development	42
Legal Update: Constitutional Procedure	62
Legal Update: Penal Code	62
LEN Chaplain's Seminar - 2004	63
Less-Lethal Response by Law Enforcement	63
Managing a Communications Center	99
Managing Investigative Units	78
Mandatory Duties of the Sheriff	37
Mandatory Training	33
Methamphetamine Update	55
Mid Level Management Skills	78
Motorcycle/ATV Collision Investigation	84
Orientation for New Police Chiefs	79
Patrol Handgun Level I	63
Patrol Handgun Level II	64
Patrol/Traffic Skills Revisited	64
Police .223 Cal. Patrol Rifle	65
Police Cyclist Course	65
Police Patrol Rifle Instructor	42
Police Photography	55
Police RADAR/LIDAR Operator	85
Police Tactical Shotgun	66
PPCT Basic Student Course (For Certification by PPCT)	66
PPCT Basic Student Course (For Re-Certification by PPCT)	67
PPCT Defensive Tactics Instructor Course	43

PPCT Defensive Tactics Instructor Recertification	43
PPCT Ground Avoidance/Ground Escape (GAGE) Instructor	44
Prescription Drug Abuse-Diversion	56
Public and Police Safety	67
Radar Recertification	85
Railroad Grade Crossing Collision Investigation	85
Rapid Deployment	68
Robbery Investigation	56
Rural Tactical Operations	68
School Resource Officer	69
School Resource Officer (Advanced)	69
Sheriffs Conference 2004	80
Situational Leadership for Law Enforcement	79
Spanish for Law Enforcement	69
Spanish for Law Enforcement II	70
Spanish for the Telecommunicator	94
Special Response Team Tactics	70
Spontaneous Knife Defense Instructor	44
Stress	71
Teambuilding	95
Telecommunicators Response to a Mass Casualty Incident	95
Telecommunicators Response to Acts of Terrorism	96
Telecommunications Academy	90
Telecommunications Academy for Non-Terminal Agency	91
Telecommunications Supervision Basic	99
Terrorism: What Patrol Officers Need to Know	71
Terrorist Activities	72
Vehicle Collision Investigations - Level I	86
Vehicle Collision Investigations - Level II	86
Vehicle Collision Investigations - Level III	87

DIRECTORY

General Information	(859) 622-1328
Commissioner's Office	(859) 622-6165
Deputy Commissioner	(859) 622-2217
General Counsel	(859) 622-2219
Public Information Officer	(859) 622-5885
Basic Training Branch	(859) 622-5032
FAX	(859) 622-5913
DUI Enforcement Section	(859) 622-2309
FAX	(859) 622-5081
Evaluation Section	(859) 622-5930
General Studies	(859) 622-2350
Physical Training Section	(859) 622-5923
Police Corps	(859) 622-2213
Basic & Advanced Skills Vehicle Operation	(859) 622-2216
Basic & Advanced Skills Firearms Section	(859) 622-2216
Carrying Concealed Deadly Weapons	(859) 622-2299
FAX	(859) 622-8387
Compliance Section	(859) 622-6562
Contracts for Pay Agencies	(859) 622-3454
Director of Administration	(859) 622-8081
Director of Training Operations	(859) 622-2967
Director of Training Support	(859) 622-2221
Grants	(859) 622-5002
FAX	(859) 622-1508

Kentucky Law Enforcement Council/ Peace Officers Professional Standards	(859) 622-6218
FAX	(859) 622-5943
KLEFPF (Pay Incentive) Office	(859) 622-2224
FAX	(859) 622-1508
Police Corps 1-866-592-6777 (Toll Free) or	(859) 622-2213
FAX	(859) 622-5027
Professional Development Training Branch	(859) 622-2304
FAX	(859) 622-8131
Telecommunications Training Section	(859) 622-3386
Advanced Telecommunications Training Section	(859) 622-3386
FAX	(859) 622-5024
Incident Command Tactical Response Training Section	(859) 622-8127
Investigations Training Section	(859) 622-2209
Legal Training Section	(859) 622-3801
Management Training Section	(859) 622-6591
Patrol/Traffic Training Section	(859) 622-8182
Louisville Training Section	(502) 995-0700
FAX (Louisville)	(502) 995-0702
Records	(859) 622-5055
Registration/Class Availability	
FAX	(859) 622-2740
DUI Enforcement	(859) 622-2914
Professional Development	(859) 622-6253
	or
	(859) 622-2914
Law Enforcement Basic Training	(859) 622-6253
Telecommunications	(859) 622-2225
Staff Services	(859) 622-5049
FAX	(859) 622-5886

KENTUCKY LAW ENFORCEMENT COUNCIL

Peace Officer Training Standards

The Kentucky Law Enforcement Council is responsible for certification or approval of curricula, instructors, and schools conducting police training for purposes of the Kentucky Law Enforcement Foundation Program Fund (KLEFPF) pay incentive, and the Peace Officer Professional Standards Act. The Department of Criminal Justice Training has obtained certification for all law enforcement officer courses contained in this schedule of classes. Other courses may also be approved.

Peace Officer Professional Standards

The Peace Officer Professional Standards Act establishes minimum qualifications for employment and certification as a peace officer in Kentucky. The Kentucky Law Enforcement Council has been authorized by statute to administer the certification process.

Career Development Program

New to the Kentucky Law Enforcement Council's responsibilities is the Career Development Program; open to law enforcement officers and telecommunicators, the program provides structure to the training process through career tracking. The program will acknowledge and reward officers and telecommunicators whose training and academic efforts are aligned with career objectives.

For additional information regarding the Kentucky Law Enforcement Council, please contact:

*Larry D. Ball
Executive Director
Kentucky Law Enforcement Council
Funderburk Building
521 Lancaster Ave., ECU
Richmond, KY 40475-3102
(859) 622-6218
FAX (859) 622-5943*

PEACE OFFICER TRAINING REQUIREMENTS

Basic Training: KRS 15.380 to KRS 15.404 requires the certification of State Police officers, city, county, and urban-county police officers, deputy sheriffs (except those identified in KRS 70-045 and 70.263(3)), state or public university safety and security officers, school security officers, airport safety and security officers, Alcoholic Beverage Control field representatives and investigators, and investigators of the Division of Insurance Fraud.

To be certified, KRS 15.404 requires peace officers to successfully complete, within one year of appointment or employment, 660 hours of basic training at a school certified or recognized by the Kentucky Law Enforcement Council. This includes all full-time, part-time, and auxiliary officers, whether paid or unpaid.

Excepted from the basic training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of State Police. Federal peace officers cannot be certified.

In-Service Training: KRS 15.404 requires peace officers annually to successfully complete 40 hours of in-service training approved by the Kentucky Law Enforcement Council. Courses must be approved prior to attendance for KLEFPF/POPS credit. Exempt from the in-service training requirements are sheriffs, coroners, constables, jailers, Racing Commission security officers, and the Commissioner of the State Police.

TELECOMMUNICATIONS TRAINING REQUIREMENTS

Telecommunications Training: KRS 15.530-15.590 requires any sworn or civilian employee who is employed by an agency utilizing the CJIS terminal, and the employee dispatches law enforcement by means of radio communications, on a full time basis, to successfully complete the 160-hour Telecommunications Academy within six months of their employment. Those same employees of agencies that do not utilize the CJIS terminal are required to successfully complete the 120-hour Telecommunications Academy for the Non-Terminal Agency course within twelve months of their employment. Full-time law enforcement telecommunicators in the state of Kentucky are also required to successfully complete 8 hours of Telecommunications in-service training each calendar year thereafter (KRS 15.560(2)). Part-time trainees attending the academy will pay for meals and housing.

Obtaining Credit for Basic Training

A law enforcement officer who as of his date of employment has already successfully completed a law enforcement basic training course may, for the purpose of obtaining credit for meeting the basic training requirement, apply to the Kentucky Law Enforcement Council for credit. Upon receipt of the request, the Executive Director shall verify that the officer has successfully completed a basic training course that was certified or approved by the police officer standards and training council in the state where it was taken. The officer and his department shall be responsible for providing the proof needed for verification. Minimum requirements include:

- A copy of the topics and hours of the basic course taken;
- Documentation that the course was successfully completed; and,
- Documentation that the course was approved or certified by the POST agency in the state taken.

If an officer has successfully completed a certified or approved basic training course and has honorably retired from a law enforcement agency, the training standard shall be the same as existed at the time and place the basic training was taken.

Obtaining Credit for In-Service Training

The Kentucky Law Enforcement Council must approve any course taken for certification or KLEFPF credit. All law enforcement courses listed in this schedule of classes have been approved. Courses taken at other schools may also be approved. If the course has not been approved, an officer can request approval by submitting the following to the Council office **before** attending the course:

- The name of the agency conducting the course
- A schedule of the course
- A biographical list of instructors teaching the course
- Number of hours of training
- As much descriptive information about the course as possible to assist the Council in making its decision

Except in unusual circumstances, the Council does not approve for training credit:

- Conferences where attendance is not mandatory and recorded
- Courses that are not tested
- Courses that are submitted after the fact
- Courses presented by commercial enterprises to sell products or services

If an officer learns of the existence of a course between Council meetings and wants to request approval, it should be done by addressing a letter to the Council office including as much information as possible about the course. The request will be presented at the next regular Council meeting where a decision will be made.

KLEC Approved Out-of-State Basic Training

Police Basic Training taken in another state may be transferred to Kentucky.

For training to transfer, it must meet the same standards that exist in Kentucky in terms of topics and hours.

The following documentation must be submitted:

1. A copy of the topics and hours of the Police Basic Training taken.
2. Documentation that shows the training was successfully completed.
3. Documentation that the training was certified or approved by the Police Officer Standards and Training (POST) agency in the state where the training was taken.
4. Documentation that the applicant was certified and successfully completed probation as a law enforcement officer in the state where the basic training was taken.

The Kentucky Law Enforcement Council will also approve a police basic training course that was less than the 660 hours under the following conditions:

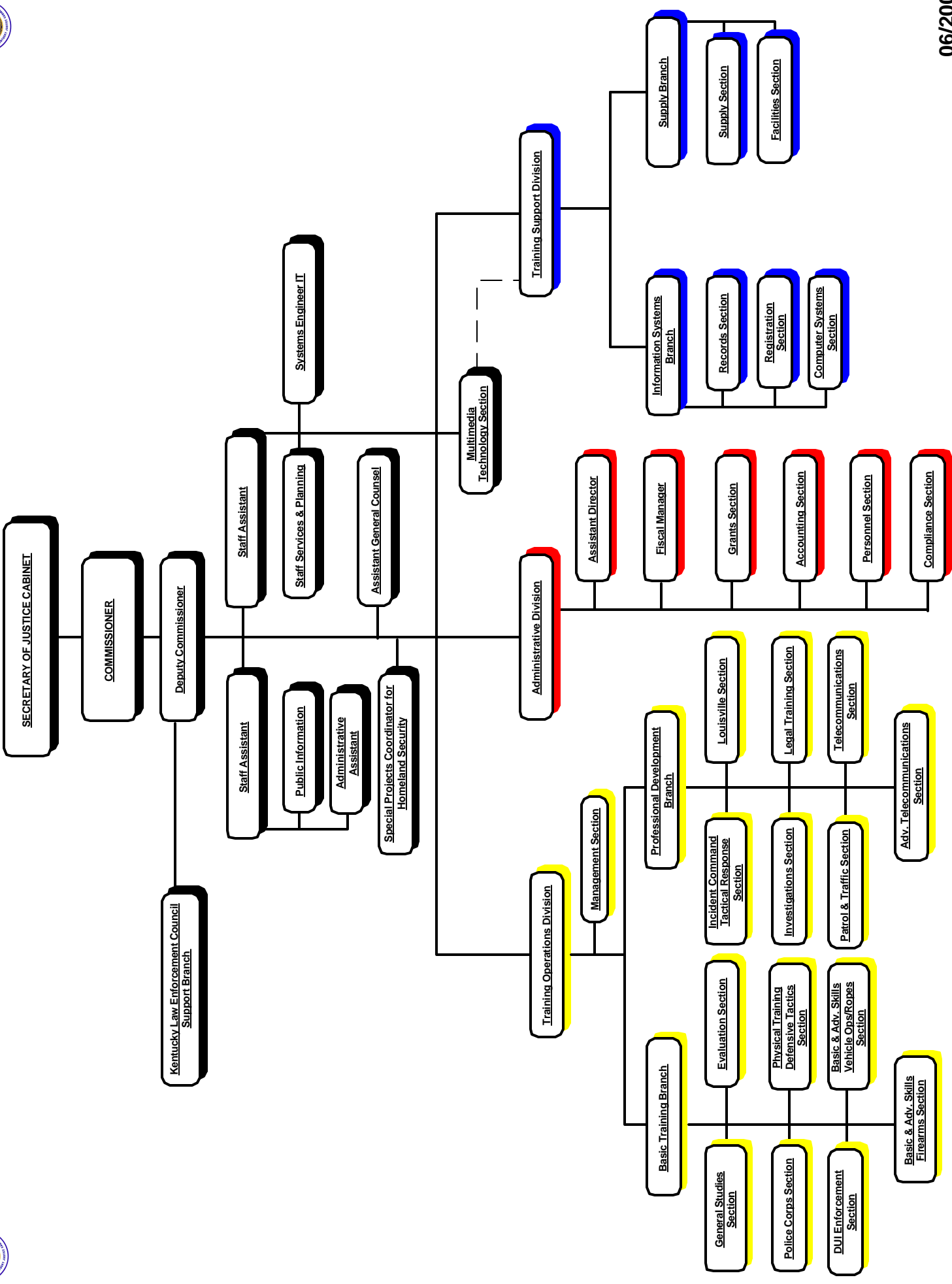
1. The basic course met Kentucky's training standards at the time it was taken, or
2. The course was certified or approved by the Police Officer Standards and Training agency of the state where it was taken, and
3. The officer has honorably retired from the department.

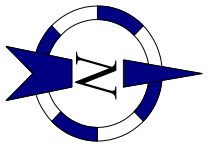
If the above conditions are met, in order to become certified the officer must successfully complete:

1. The Basic Officer Skills course, (#0782-02C)
2. The Legal Update: Constitutional Procedures and Legal Update: Penal Code courses (#1026-02R and #0890-03C)
3. **If trained after 12-01-98 applicant must meet all Peace Officer Professional Standards Act requirements.**



Department of Criminal Justice Training





Exit 87



I-75 South To Berea



I-75 North To Lexington



Lancaster Road

To Downtown Richmond

Park Drive

Powell Building

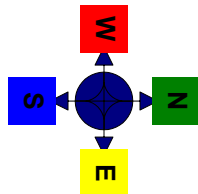
EKU
Alumni Basketball
Coliseum

Rowlett Infirmary

Brewer Building
(DPS)



Enter



Eastern By-Pass

Carl Perkins Building

DOCJT
Student
Parking Only

Hummel Planetarium

Kit Carson Drive

ENTER

ENTER

ENTER

Indoor Firing Range

McKinney Skills

Driving Track

Robert R. Martin
Law
Enforcement, Fire
Science & Traffic
Safety Center

DOCJT
Student
Parking Only

DOCJT
Employee
Parking Only

Stratton Building

Bizzack Building Complex

Driving Simulation Building

Thompson Residence Hall

DOCJT Supply

DOCJT Funderburk Building

Lake

Leach
Driving
Track

REGISTRATION

The Most Frequently Asked Questions

- Q. How does an officer apply for a course offered by the Department of Criminal Justice Training?**
- A.** The agency training officer (or designee) should fill out **DOCJT Form #29-1, Agency Requests for Training**, to register persons for **any** class. The training officer or agency head must sign the form.

Note: Classes close seven days before class starting date. Also, the Housing Request has been removed from Form 29-1 (see revised form on page 15). See page 21 for new Housing Request Procedures.

For persons requesting **Law Enforcement Basic Training**, Form 45 (Medical Examination Form) and POPS Form F must also be submitted.

For persons requesting **Telecommunications** training for the **first** time, submit DOCJT Form #66 (Training Application Supplement).

If any of the following conditions exist, the agency must also complete **POPS Form F**:

- New employee
- Transferred from one department to another department
- Employment status change
- Rank change (POPS Form F – Page 1 only)
- Address change—home or agency (POPS Form F – Page 1 only)
- Agency head change since your last request for training (POPS Form F – page 1 only).

All areas of POPS Form F have to be completed and it MUST be signed by the agency hiring authority.

Fax the form(s) to (859) 622-5943, or mail to: Peace Officer Professional Standards (POPS), Funderburk Building, ECU, 521 Lancaster Avenue, Richmond, KY 40475-3102.

- Q. Is there room in a particular class?**
- A.** Applications are date stamped and processed on a first-come, first-served basis. It is impossible to give an accurate answer until the bulk of the applications are processed, which takes about four months after the Training Schedule book is distributed.
- Q. May I substitute an officer for one already approved for a class?**
- A.** Yes, but only under extenuating circumstances.
- Q. When will I be billed for a course failure?**
- A.** Immediately after a course re-test failure.
- Q. What are the training priorities for admission to DOCJT police classes?**
- A.** Based on the need for training and the date the request is received, the training priorities are:

1. Full-time sworn police officers or deputy sheriffs taking the course for KLEFPF or part-time officers taking the course for certification purposes.
2. Auxiliary law enforcement officers.
3. Other criminal justice system personnel.

Q. What are the training priorities for admission to telecommunicator courses?

- A.** Based on the need for training and date the request is received, the training priorities are:
1. Full-time sworn officers assigned to telecommunications, taking the course for KLEFPF purposes.
 2. Sworn or non-sworn law enforcement telecommunications employees.
 3. Other telecommunications employees.

Q. I completed basic training and am POST certified in another state. Does my training transfer?

- A.** Kentucky requires peace officers to complete basic training within one year of their date of employment. If you completed basic training in another state, your training may transfer under certain conditions. Please see Page 6 for further information.

Q. How many cost-free classes may I attend each year?

- A.** You may take 80 hours of cost-free training, if you are with an agency that is eligible for cost-free training. If you take one course that is 80 hours or in excess of 80 hours (such as CJED, Academy of Police Supervision, Tele. Academy, IPTM Accident series) you may take another course also.

Q. How often may I take a particular course?

- A.** To receive training credit, you may only retake the same course once every three years.

Q. Is there an approved class for SLEO officers employed pursuant to KRS 61.360?

- A.** Yes, Basic Officer Skills, Legal Update: Penal Code, and Legal Update: Constitutional Procedure are approved classes for SLEO.

Note: A valid First-Aid card is required to enroll in these courses.

Q. If I am currently approved for a training class and I transfer to another agency, how does this affect my enrollment?

- A.** If an individual terminates employment, or transfers from their current agency to another agency, that individual will be cancelled from all classes and must reapply through their new agency.

Q. If I am a Special Deputy or employed by an agency that must pay for training, what is the cost and procedure for enrollment?

- A.** Submit DOCJT Form 29-1 (and POPS Form F, page one, if applicable). If you are approved for training, a Contract For Training Fees form will be mailed to you for the signature of the Agency Head. The contract and total payment must be returned to the DOCJT at least two weeks prior to the start date of the class.

Tuition cost is:

\$600 for a full week

\$120 for each full day

\$60 for instruction that is 4 hours or less.

Housing costs \$15 per day (and is only available at the Richmond location).

Meals cost \$17 per day.

Q. How do I cancel or reschedule a class I am registered for?

- A.** Your training director or agency head must call or send a fax message to inform the Registration Section (as soon as possible, in case we have someone on standby for the same class). You will be allowed to reschedule if there is room in another class.

**KLEFPF REGULATION ON SEPARATION FROM LAW ENFORCEMENT SERVICE
(503 KAR 5:090R)**

Officers who have been separated from law enforcement employment for more than 12 months but less than 36 months, must take the following classes before any others:

- Legal Update: Penal Code, and
- Legal Update: Constitutional Procedures .

If out more than 36 months, must take:

- Legal Update: Penal Code
- Legal Update: Constitutional Procedures

And one of the following which is most appropriate for the officer's duties:

- Basic Officer Skills, or
- Orientation for new police chiefs, or
- Mandatory duties of the sheriff (within the first year of return to service).

**PLEASE REPRODUCE THE FORMS ON THE FOLLOWING PAGES FOR YOUR USE
OR GO TO OUR WEBSITE at <http://docjt.jus.state.ky.us> TO PRINT FORMS.**

NOTE: Most forms are available in electronic format. If you need a form that can be completed using your computer, contact Janice Earnest:

Janice.Earnest@mail.state.ky.us

(859) 622-8062

We cannot accept completed forms sent to us via e-mail.

Form F**Kentucky Law Enforcement Council
POPS Form F – Status Update
(Certification – KLEFPF – Training)**

FAX: 859/622-5943
MAIL: Peace Officer Professional Standards
Funderburk Building
521 Lancaster Rd.
Richmond, KY 40475-3102

Telephone Contacts:
POPS: 859/622-6218
KLEFPF/Pay Incentive: 859/622-2224
DOCJT Registration / Training: 859/622-1328

Agency Information:

Name of Law Enforcement Agency () _____ - _____ () _____ - _____
Agency Telephone Number Agency Fax Number

Mailing Address of Agency: _____
Street Address City Zip Code

Agency Chief Executive: _____
Title First M.I. Last

AGENCY # _____

AGENCY TYPE: ☐ Municipal ☐ County ☐ University ☐ Airport ☐ Sheriff ☐ Coroner ☐ State Police ☐ Other _____

Officer Information:

_____-_____-_____/_____/_____
Social Security Number Date of Birth NAME: First M.I. Last

Officer Home Address _____
Street Address City Zip Code

Home Telephone Number: () _____ - _____ Job Title / Rank _____

EDUCATION: ☐ GED ☐ High School Diploma College Hours _____

College Degree(s) _____

Gender : _____ Race: _____ Height : _____ Weight: _____ Hair: _____ Eyes: _____

Sworn ☐
Non-Sworn ☐

Full-time ☐
Part-time ☐

Auxiliary ☐

LINK/NCIC Criminal History
Checked: ☐ Yes ☐ No

Special Deputy ☐
(KRS 70.045)

Court Security
(KRS 70.263) ☐

☐ The above named individual has **TRANSFERRED OUT** of the agency due to:

- ☐ Transfer to another law enforcement agency
☐ Resignation
☐ Retirement, ☐ Entering another field, or ☐ Unknown reasons
☐ Termination Circumstances _____

Effective Date ____/____/____

Additional information on separate sheet: check here ☐

- ☐ Death
☐ Killed in the Line of Duty

☐ The above named individual has **TRANSFERRED INTO** the agency or
is a **NEW HIRE**.

Effective Date ____/____/____
(Employment Date)

☐ Other: _____ Additional information on separate sheet: check here ☐

Agency Hiring Authority Statement:

- ☐ I certify that the above individual is employed as a full time police officer as defined in KRS 15.420(2).
☐ I certify that the above individual is employed as a ☐ full time ☐ part time ☐ sworn ☐ non-sworn employee of this agency.

I hereby verify that the above information is true and accurate. Signed this ____ day of _____, 20____.

Signature of Agency Hiring Authority

Title

Printed Name

Kentucky Law Enforcement Council
POPS Form F – Status Update
(Certification – KLEFPF – Training)

Instructions: This form must be completed for full time officers at agencies participating in KLEFPF whenever the following personnel actions occur: Employment, full-time to part-time, part-time to full-time, separation, leave without pay, or suspension without pay.

Officer Information:

_____-_____-_____/_____/_____/_____
Social Security Number Date of Birth NAME: First M.I. Last

Employment: (KLEFPF Agencies Only)

_____, 19/20_____
Date of Employment

_____/_____/_____/_____/_____
Previous Law Enforcement From To
Agency (Most Recent)

_____/_____/_____/_____/_____
Previous Law Enforcement From To
Agency

_____/_____/_____/_____/_____
Previous Law Enforcement From To
Agency

_____/_____/_____/_____/_____
Previous Law Enforcement From To
Agency

Will this officer be participating in a retirement system? If so:

Name of retirement system

Percentage contributed by city/county

What date will retirement contribution begin?

_____/_____/_____

Termination/Resignation/Retirement:
(KLEFPF Agencies Only)

_____, 20_____
Effective Date

Number of regular working hours if less than a full month:

_____, Hours

Indicate Hours Worked during last month of employment:

Month	Mon	Tue	Wed	Thur	Fri	Sat	Sun
_____, 20____							
Week 1							
Week 2							
Week 3							
Week 4							
Week 5							

☐ Suspension Without Pay ☐ Sick Leave Without Pay

☐ Leave Without Pay ☐ Other (please explain below)

From: _____, 20____

To: _____, 20____

TOTAL working hours without pay _____

Agency Certification:

I hereby verify that the above information is true and accurate. Signed this _____ day of _____, 20____.

Signature of Law Enforcement Agency Executive

Printed Name of Signer

I hereby verify that the above information is true and accurate. Signed this _____ day of _____, 20____.

Signature of Mayor/Fiscal Officer/City Clerk

Printed Name of Signer



DEPARTMENT OF CRIMINAL JUSTICE TRAINING
AGENCY REQUESTS FOR TRAINING



NAME OF AGENCY _____

Date: _____ Page _____ of _____ Pages Agency Phone # _____

INFORMATION BELOW MUST BE TYPED OR PRINTED

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
1					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
2					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
3					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
4					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
5					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

	NAME	SOCIAL SECURITY #	COURSE #	FULL-TIME	PART-TIME
6					
	CLASS LOCATION	COURSE TITLE	DATE OF COURSE		

This signature attests to the employment status of individuals as indicated above and authorizes the training requested:

AUTHORIZED SIGNATURE: _____ TYPED NAME: _____

COMMONWEALTH OF KENTUCKY

JUSTICE CABINET

TRAINING APPLICATION SUPPLEMENT**TELECOMMUNICATIONS TRAINING**

For first time application, this form must be completed and attached to POPS Form F (Status Update), and DOCJT Form #29-1 (*Agency Requests For Training*), for possible enrollment into the Telecommunications Training Program.

According to KRS 15.540, the Justice Cabinet shall determine that all applicants for admission to the Telecommunicator Training Program satisfy specified qualifications. Completion of this form will satisfy this requirement.

THE INFORMATION REQUESTED BELOW MUST BE TYPED

_____ LAST NAME	_____ FIRST	_____ MI	_____ SOCIAL SECURITY NO.	
_____ DATE OF BIRTH	_____ SEX	_____ RACE	_____ DATE OF EMPLOYMENT	_____ JOB TITLE
_____ EMPLOYING AGENCY			_____ MAILING ADDRESS	
_____ CITY	_____ STATE	_____ ZIP CODE	_____ PHONE NUMBER	

ATTESTATION

I attest by my signature below that the above named person is currently employed by this agency and is:

1. A citizen of the United States and has reached the age of majority.
2. Holds a high school diploma or equivalent.
3. Has not been convicted of a felony or other crimes involving moral turpitude as determined by submission of his/her fingerprints to the Kentucky State Police and the Federal Bureau of Investigation and by any other investigation conducted by this agency.
4. Is free of any physical, emotional or mental condition which might adversely affect employment performance.

AGENCY HEAD SIGNATURE: _____
NAME (Print) _____ DATE _____

NOTARY PUBLIC

Subscribed and sworn before me this _____ day of _____, 20 ____.

NOTARY PUBLIC COMMISSION EXPIRES _____

Submit completed forms #66, POPS Form F (page 1)
and #29-1 to:

Peace Officer Professional Standards
Department of Criminal Justice Training
Eastern Kentucky University
Funderburk Bldg., 521 Lancaster Ave.
Richmond, KY 40475-3102
Fax No. (859) 622-5943

JUSTICE CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
BASIC TRAINING BRANCH

BASIC TRAINING - MEDICAL CONFIRMATION

RECRUIT :

Last name

First Name

MI

DATE OF FULL EXAMINATION:

**DATE OF REVIEW & ADDITIONAL
TESTING** *(if initial exam occurred over
120 days before date for entry into basic
training):*

I have examined the above named recruit in full compliance with the criteria listed in the Peace Officer's Professional Standards Medical Screening Guidelines (Form G-3). I have completed the Medical Examination Report (Form G-1) and have forwarded it to the recruit's agency where it will be retained for future reference.

Please indicate which of the following statements applies to your medical evaluation of the recruit:

☐ The full examination was completed within 120 days of the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training.

OR

☐ The full examination was performed more than 120 days prior to the recruit's scheduled entry date into the Department of Criminal Justice Training's Law Enforcement Basic Training. I have reviewed the recruit's present medical condition and performed additional testing as indicated, and have found no change which would preclude entry into Basic Training.

I **have found the recruit able** to physically perform all essential job functions as described in the Medical Screening Guidelines, and therefore **able to safely participate** in all aspects of the Law Enforcement Basic Training Course. There are no restrictions or limitations on the recruit's ability to enroll in the Law Enforcement Basic Training Course.

**PHYSICIAN'S
SIGNATURE:**

DATE:

**ADDRESS:
(Please Print)**

TELEPHONE

KENTUCKY JUSTICE CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
APPLICATION FOR TRAINING CREDIT
(ANY AGENCY OTHER THAN THE DOCJT)

Name of Agency conducting this course

Page _____ of _____ Pages

Agency Unit Number: _____

KLEC APPROVED No. _____ - _____ COURSE TITLE: _____

CLASS LOCATION: _____

CLASS DATE: _____

CLASS
HOURS: _____

	SOC. SEC. #	NAME OF TRAINEE	DEPARTMENT	GRADE
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____
11.	_____	_____	_____	_____
12.	_____	_____	_____	_____
13.	_____	_____	_____	_____
14.	_____	_____	_____	_____
15.	_____	_____	_____	_____

INSTRUCTOR STATEMENT:

I certify that the above named police officer(s) successfully completed the above named training course.

INSTRUCTOR

DATE

KLEC EXECUTIVE DIRECTOR:

The above named course is approved or recognized by the Kentucky Law Enforcement Council for training credit.

KLEC EXECUTIVE DIRECTOR

DATE

KENTUCKY JUSTICE CABINET
DEPARTMENT OF CRIMINAL JUSTICE TRAINING
**APPLICATION FOR IN-SERVICE TRAINING CREDIT
FOR COLLEGE COURSES**
(Please attach Certified Copy of Grade Transcript to this application)

Name of Applicant

Social Security No.

Applicant's Agency

Date of Birth

Date of Course

Name of Course and course number

Final Grade

Credit Hours

Course Instructor

College or University where Course was taken

Address

City

State

Zip Code

I certify that I successfully completed the above listed college course and apply for _____ hours of In-Service Training Credit for the year _____.

Applicant's Signature

Date

As head of the agency employing the above named applicant, I have reviewed this application for In-Service Training Credit for college courses completed in accordance with 503 KAR 1:120 and the applicant's transcript for the coursework listed above. By signing this form, I acknowledge that this agency is in support of this application for In-Service Training Credit.

Agency Head's Signature

Date

The above named course is approved by the Kentucky Law Enforcement Council for In-Service Training Credit.

KLEC Executive Director

Date

ATTENDANCE REQUIREMENTS

Basic Training

Recruits enrolled in Basic Training are required to complete a minimum of 660 hours of training. Recruits may have excused absences from the course with the approval of the director of the certified school or his designee. Any excused absence will require training to be made up through additional assignment(s).

Professional Development

Students enrolled in Professional Development courses are required to attend all scheduled training. All absences from training must be approved by the section supervisor of the Professional Development course. Written notice shall be given prior to the absence, or in the case of unexpected absences, within twenty-four hours. A student must repeat a subject area in which ten percent or more of the area is missed, whether the absence is excused or unexcused (503 KAR 3:020). All absences require completion of a special project. Disciplinary action can occur as a result of an unexcused absence.

How To Register for a Residence Hall Room

I. HOUSING REQUEST PROCEDURES:

1. Agency Training Officer completes the Agency Request for Training DOCJT FORM #29-1. Upon registration approval the student will receive a welcome letter from the DOCJT. He/she should complete the enclosed Thompson Hall Room Reservation Card and mail it via U.S. Postal Service to J. Bernard Thompson Residence Hall c/o Residence Hall Manager.
2. The Room Reservation Card must be received no later than midnight on the Thursday prior to the student's scheduled 1st day of training. The student may also fax their request (859) 622-8638 or email their request to Michael.shaner@mail.state.ky.us c/o Residence Hall Manager.

II. HOUSING INFORMATION

- **Cancellation of Room Request** - The Residence Hall Manager must be advised 24 hours prior to arrival, of a student room cancellation. This will eliminate "No Show" problems and allow redistribution of available room assets. Notification to the Residence Hall Manager by phone, e-mail or fax is acceptable.
- **Check-In** - Student room will be available between the hours of 5 PM and 10 PM on the day prior to class start date. Students are required to show a picture ID for check-in.
- **Double Occupancy** - All rooms are double occupancy. NOTE: Students are assigned a same-gender from the same class, and same department (if possible).
- **Checkout** - Students check out at the Front Desk between the hours of 7 AM and 8 AM on the morning of the last day of class.
- **Room Features** - Each room has a ¾ bathroom (e.g., commode, shower (no tub), and double-vanity sinks). Each room is furnished with a telephone and two of the following: twin-size bed with storage drawers underneath, nightstand with drawer, 3-drawer dresser, 3-drawer student desk with keyboard tray, bookshelf with overhead light.
- **Provided** - Student receives at the Front Desk; room keys, security key FOB, a pillow, a pillow case, a fitted sheet, a flat sheet, a blanket, TV cable to access the EKU "free" cable network.
- **Not Provided** - Student should bring an alarm clock, a small television (see above), and toiletries (e.g., face cloth, hand towel, bath towel, etc.).

- **Video Security Monitoring on Premises** - Video monitoring is conducted within the hallways and common areas of Thompson Residence Hall for the safety and security of its residents.
- **Thompson Residence Hall is a “Tobacco-Free” Facility** - This policy includes smokeless tobacco products. A designated smoker’s shelter is available in the back of the Residence Hall where the two building wings meet.
- **Front Desk Hours** - Sun 5 PM to 11 PM/ Mon-Thu 7 AM to 11 PM/ Fri 7 AM to 4:30 PM.

TRAINING

Kentucky Justice Cabinet Criminal Justice Training Introduces Education Pays!

In 1998, Governor Patton introduced the Education Pays! campaign in an effort to bring awareness to Kentucky's low national ranking in education attainment and the importance of education at all levels. The likelihood of better paychecks increases with the level of education or technical expertise. In fact, the average college graduate earns \$25,000 more per year than the average high school dropout. So, education truly pays.

Nationally, 20% of the population has a baccalaureate degree, as compared to 13% of Kentuckians and 9% of the Kentucky law enforcement community. As Kentucky law enforcement pursues more pay and better benefits through increased standards and better training, we must also increase our abilities and awareness through higher education.

The Department of Criminal Justice Training (DOCJT) has created alliances with Kentucky's institutions of higher education and is removing barriers that traditionally impeded college enrollment. It is DOCJT's goal for each Kentucky law enforcement officer to hold an associate's degree at minimum and to understand the importance of higher education and quality training.

This document outlines new educational opportunities for Kentucky law enforcement. Colleges and universities across the state and nation have recognized the quality, accredited training provided at the Department of Criminal Justice Training, and in response have awarded college credits for completion of basic training. Additionally, DOCJT will pay for college entrance testing for basic training recruits. These free opportunities open the door to those law enforcement officers who understand the importance of higher education and the advanced pay and knowledge it brings.

Governor Patton and the Department of Criminal Justice Training strongly encourage each law enforcement officer to take advantage of educational and training opportunities. In an effort to assist any interested officer, Evaluation Section Supervisor Patrick Miller has been assigned as program coordinator with responsibilities for counseling law enforcement officers on educational opportunities, creating and maintaining alliances with institutions of higher education, and integration of Education Pays! into the Career Development Program. Please contact Mr. Miller at (859) 622-5930 or Patrick.Miller@mail.state.ky.us for assistance and further program details.

American College Testing (ACT):

The Department of Criminal Justice Training will pay all fees associated with the ACT college admission exam for eligible recruit officers. The ACT is a standardized, multiple-choice, college admission exam. It is accepted for admission by virtually all U.S. colleges and universities.

Eastern Kentucky University:

Recruits can apply to enroll as non degree-seeking students while enrolled in basic training. They may then choose to receive up to nine credit hours tuition free for completing basic police training. Furthermore, recruits who enroll at ECU after successfully completing basic training are eligible to receive an additional seven hours of ECU college credits in various topic areas at no charge.

The Union Institute and University:

Officers in Northern Kentucky may find it beneficial to take advantage of the college credit offered by the Union Institute and University in Cincinnati, Ohio. Recruits who submit official records of successful completion of the Department of Criminal Justice Training Basic Training program are eligible for 15 plus, up to an additional 12 semester hours based on a certified statement from the recruit's agency on his/her successful completion of a probationary period and further professional development courses.

Rio Salado College:

Officers who have completed the 16-week basic training course are able to obtain 39 semester hours in Law Enforcement Technology at Rio Salado College in Arizona. Students must submit a Credit by Examination Application from Rio Salado and pay \$16.75 per credit hour. Officers may then obtain their Associate of Applied Science Degree by applying to Rio Salado online at <http://policetraining.rio.maricopa.edu>. The additional 25 credit hours needed for the associates degree will be at the out of state tuition rate of \$125 per credit hour.

College Substitute for In-Service Training:

The Kentucky Law Enforcement Council will accept the completion of one, three-hour college course in lieu of in-service training once every three years. This will enable Kentucky Law Enforcement Program Fund (KLEFPF) participants to advance their education and continue to receive their annual training stipend. Participants are required to have their department head's approval, complete the course with a "C" grade or above, and attend a regionally accredited university or college. Form #68-2, Application for In-Service Training Credit for College Courses, is required. For any questions regarding this program contact Joe Boldt at (859) 622-6218.

Future Endeavors:

The Department of Criminal Justice Training continues to explore other advancements in education for Kentucky Law Enforcement Officers. The agency is currently working with the Kentucky Community and Technical College System (KCTCS) to obtain college credit toward an Associate in Applied Science in Criminal Justice at any college in the Kentucky Community and Technical College System. Furthermore, DOCJT continues to explore the feasibility of paying the registration fees for the Graduate Record Examinations (GRE) and College Level Examination Program (CLEP).

SPECIAL CRITERIA FOR TRAINING

COURSE RISKS:

Low Risks:

Training occurs indoors. Involves classroom lecture, facilitation exercises and/or computer work.

Intermediate Risks:

- Scenarios: Training involves classroom lecture, facilitation exercises, and outdoor scenarios. The scenarios could include physical confrontations with simulated subjects. Training may occur in inclement weather.
- Firearms - handgun: Training involves classroom lecture and facilitation exercises. Training involves handgun exercises fired on a static line and in tactical courses. Training may occur in inclement weather.
- Firearms - handgun/shotgun: Training involves classroom lecture and facilitation exercises. Training involves handgun and shotgun exercises fired on a static line and in tactical courses. Training may occur in inclement weather.

High Risks:

- Firearms- handgun/shotgun/rifle: Training involves classroom lecture and facilitation exercises. Training involves handgun, shotgun, and/or rifle exercises fired on a static line and in tactical courses. Training may occur in inclement weather. Training may involve explosives (Explosive Investigations).
- Driving: Training involves classroom lecture and facilitation exercises. Training involves vehicle operations including emergency response and precision driving. Training may occur in inclement weather.
- Defensive Tactics: Training involves classroom lecture and facilitation exercises. Training involves hands-on encounters with simulated suspects necessitating physical control such as handcuffing. Training could include outdoor scenarios. Training may involve exposure to chemical agents.
- Challenge Course: Involves classroom lecture and facilitation exercises. Training involves moving about on high elements approximately 35 feet off the ground. Even though the participant is tethered **at all times**, the potential of a serious injury places this activity in the high-risk category. Training can be conducted outdoors as well as indoors and may be performed outdoors during inclement weather.

COURSE FITNESS LEVELS:

Low Fitness level:

This training could include lecture, facilitation, classroom scenarios and/or computer work.

Intermediate Fitness level:

This includes practical exercises in an outdoor location during all times and weather conditions. This training could involve hands-on simulated encounters with suspects necessitating physical control such as handcuffing.

High Intensity Fitness level:

Ability to engage in confrontational situations in high stress environment.

BASIC TRAINING

LAW ENFORCEMENT BASIC TRAINING

***660 Hours**

Course Number: 010B-020

Class Size: 28 Max.

The Law Enforcement Basic Training Course consists of a minimum of 660 hours of instruction over a sixteen-week period. The course, designed for recruit level officer, includes instruction in topics such as collision investigation, law, patrol, vehicle operations, firearms, criminal investigations, defensive tactics, physical fitness, first aid/CPR, DUI Enforcement, Telecommunication, practical exercises and Spanish.

Basic Training has introduced a new modular format. During their training, recruits will be periodically evaluated on their ability by completing a practical scenario. Upon successful completion of a module, the recruit will expand on their knowledge in order to complete increasingly difficult scenarios. These modules are: 1) orientation, 2) theft report, 3) warrant/disorder, 4) traffic stop, 5) breath test/DUI, 6) crimes against property, 7) collision, 8) crimes against persons, 9) graduation.

Recruits must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing and all classroom materials are provided for full-time, sworn officers. Part-time and auxiliary officers must pay for the cost of housing and meals. Successful completion will satisfy training requirements for eligible officers for KLEFPF and certification purposes. Successful completion will also satisfy mandatory training requirements for all officers in city, county, urban-county, sheriffs and university police agencies (KRS 15.404).

SPECIAL ADMISSION REQUIREMENTS:

A. *The following is required for admission to Basic Training:*

1. POPS Form F
2. Agency Requests for Training form (DOCJT Form #29-1) submitted no less than 30 days prior to the initial day of the class.
3. Medical Exam Form (DOCJT Form #45) submitted no less than 30 days prior to the initial day of the class.

NOTE: The medical examination must be completed within 120 days preceding the initial day of the class. All medical examination forms must be signed by a medical doctor. Incomplete Medical forms, or those not signed properly, will prohibit a recruit from being admitted to Basic Training.

Attendees: Any Rank

Prerequisites: Compliance with all certification requirements (for those officers requiring certification).

Risk: High

Fitness Level: High

***NOTE:** The Law Enforcement Basic Training class consists of 16 weeks of training for a total of 660 hours. All 660 hours are conducted within those 16 weeks.

CLASS NUMBER	BEGINNING DATE	ENDING DATE	LOCATION
Class 341	1/19/2004	5/14/2004	Richmond
Class 342	2/9/2004	6/11/2004	Richmond
Class 343	3/1/2004	7/2/2004	Richmond
Class 344	3/22/2004	7/30/2004	Richmond
Class 345	4/19/2004	8/20/2004	Richmond
Class 346	5/10/2004	9/17/2004	Richmond
Class 347 (PC-6)	Restricted Class	- Police Corps (information below)	Richmond
Class 348	6/28/2004	10/29/2004	Richmond
Class 349	7/26/2004	11/19/2004	Richmond
Class 350	8/16/2004	12/17/2004	Richmond
Class 351	9/13/2004	1/21/2005	Richmond
Class 352	10/4/2004	2/11/2005	Richmond
Class 353	10/18/2004	3/4/2005	Richmond
Class 354	11/15/2004	3/25/2005	Richmond
Class 355	12/13/2004	4/22/2005	Richmond

KENTUCKY POLICE CORPS

Kentucky Police Corps is an enhanced basic training program designed to motivate highly qualified young people to serve our communities. The program is operated in partnership with DOCJT and is funded by the U.S. Department of Justice. College students are recruited to compete for scholarships up to \$30,000. The recipient may pursue any field of study at any accredited college or university. The recruit in turn commits to a four-year assignment on community patrol with a designated Kentucky law enforcement agency.

The recruit begins employment with the assigned agency only after graduation from the enhanced 24 weeks, 1305.5 hour Kentucky Police Corps Academy. Additional training is provided in intensive immersion-based Spanish language and Mexican culture, tactical mountain bike certification, communication skills, Leadership-Confidence course and numerous other topics.

The program is currently funded to conduct one Kentucky Police Corps Academy annually with training commencing each summer.

PROFESSIONAL DEVELOPMENT

CAREER DEVELOPMENT

Deputy Sheriff
Instructor Development
Investigations
Patrol
Supervision/Management
Traffic
Telecommunications Communications Officer
Telecommunications Supervisor/Manager
Telecommunications CJIS

KENTUCKY LAW ENFORCEMENT COUNCIL CAREER DEVELOPMENT PROGRAM

On April 2, 2002, Governor Patton signed into law HB 154, which enables the Kentucky Law Enforcement Council to administer a Career Development Program for Kentucky's law enforcement officers and telecommunicators. Kentucky is the eighth state in the nation to have a comprehensive, statewide career development program for law enforcement, and will offer the most comprehensive program for telecommunicators.

The Career Development Program provides structure to the training process through career tracking. Kentucky's program will offer two career tracks for law enforcement officers, Law Enforcement Officer Track and Law Enforcement Management Track, and two career tracks for telecommunicators, Telecommunicator Track and Telecommunicator Management Track. Each track has steps of achievement that consist of required levels of training, education, and experience.

Career Development Tracks and Steps

Law Enforcement Officer Track

Intermediate Officer
Advanced Officer
Investigator
Traffic Officer
Advanced Deputy Sheriff

Law Enforcement Management Track

Supervisor
Manager
Executive
Chief Executive

Telecommunicator Track

Basic Telecommunicator
Intermediate Telecommunicator
Advanced Telecommunicator

Telecommunicator Management Track

Supervisor
Manager/Director

Conceptual Skills Course: means a course that emphasizes planning, organization, goal setting abilities, or strategic orientation.

Human Skills Course: means a course relating to cultural diversity, problem solving, leadership, interpersonal communication, group communication, or training abilities.

Technical Skills Course: means a course relating to operational or tactical abilities.

Program Management

The Career Development Program is offered and managed by the KLEC. Most KLEC approved courses are applicable to the program, depending upon the participant's career track and step requirement. To enroll in the program, agency heads can call the KLEC office at (859) 622-6218 and request an application packet.

MANDATORY TRAINING BY VIDEO TAPE

Course Number: 032S-040

The Professional Development Branch will offer Mandatory Training via videotape in 2004. It is a legislative requirement and/or federal regulation that each sworn officer attend this training, view and digest the material shown in the tape. Although there is not a test or measurement for the training session, each officer is responsible for its contents. This will also serve as eight hours towards the forty hours of Kentucky Law Enforcement Council certified training as required by both Peace Officer Professional Standards and KLEFPF.

According to the Kentucky Law Enforcement Council, it is the responsibility of the Chief of Police, Sheriff, or Chief Executive officer to ensure that each of the officers view the Mandatory Training videotape (eight hours) in an environment conducive to learning.

The Mandatory Training videotapes will be sent to each agency in the beginning of 2004. A DOCJT Form 29-1 listing all the officers that view the training tape shall be sent to Registration.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

DEPUTY SHERIFF

ADVANCED DEPUTY SHERIFF

(160 Hours)

- **POPS Certificate**
- 80 Hours instruction on topics specific to sheriff's responsibilities
- 40 hours technical skill development
- 40 hours human skill development

0798-02C**COURT SECURITY PROCEDURES****32 Hours**

This course has been specially developed and designed for sheriffs and deputies with the responsibility of serving as bailiff in the court system. Instruction is provided in the role of the sheriff in the court system, planning and procedures, terrorist and adversary tactics, bomb threats, and dealing with special needs.

Attendees: Law enforcement personnel with responsibility for providing court security

Prerequisites: None

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Low

LOUISVILLE	2/17/2004	2/20/2004
RICHMOND	6/22/2004	6/25/2004
HAZARD	8/24/2004	8/27/2004
OWENSBORO	9/21/2004	9/24/2004
RICHMOND	11/9/2004	11/12/2004

0900-03C**HIGH RISK TRIAL PLANNING****16 Hours**

This course deals with the planning of a high risk trial and the role of the Sheriff and other law enforcement agencies. Instruction is provided in the role of the Sheriff in the area of facility security, crowd management, prisoner transportation and physical control. There will also be instructions dealing with the special needs of the courts, which must be considered in high risk situations.

Attendees: Any Rank

Prerequisites: Must have attended the Court Security Procedures course or be a supervisor

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Low

LOUISVILLE	8/10/2004	8/11/2004
------------	-----------	-----------

1006-020**KY SHERIFFS: CIVIL PROCESS & PROCEDURES****16 Hours**

This course is intended to become a series of topics related to the operations of the Kentucky Sheriffs. Topics will include service of civil court documents such as DVOs, EPOs, forcible detainers, writs of possession, and service and enforcement of subpoenas and other court orders.

Attendees: Any Rank, preferably Deputy Sheriffs

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

RICHMOND	4/27/2004	4/28/2004
OWENSBORO	7/20/2004	7/21/2004
PRESTONSBURG	9/28/2004	9/29/2004
LOUISVILLE	10/5/2004	10/6/2004

1122-030**KY SHERIFFS: PROCEDURAL & SAFETY ISSUES****16 Hours**

This course includes legal and procedural issues involving the use of force continuum, prisoner & transport safety issues, legal and safety issues with emergency protective orders, domestic violence orders, and other family matters. Other topics include dealing with juvenile offenders, juvenile victims, communication skills, and dealing with the public and media.

Attendees: Any Rank , preferably Deputy Sheriffs

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

RICHMOND	4/29/2004	4/30/2004
OWENSBORO	7/22/2004	7/23/2004
LOUISVILLE	8/12/2004	8/13/2004
PRESTONSBURG	9/30/2004	10/1/2004

0543-02C**MANDATORY DUTIES OF THE SHERIFF****40 Hours**

This unique course has been developed and designed for sheriffs. Instruction is provided in sheriff's duties such as marijuana eradication, vehicle inspection, long range prisoner transportation, document and process service, courtroom security, constitutional provisions for the sheriff, and revenue/election laws.

Attendees: Sheriffs and Chief Deputies

Prerequisites: None

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND	2/16/2004	2/20/2004
----------	-----------	-----------

INSTRUCTOR DEVELOPMENT

1205-040 DISRUPTIVE STUDENT MANAGEMENT INSTRUCTOR 24 Hours
NEW COURSE

This course is designed to control the physical actions of a disruptive student. The course will focus on controlling actions of physical violence directed toward another student or teacher. The control techniques that are taught in this course have minimal probability for student injury, the capability to be learned quickly and are effective despite the size or strength of a teacher.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: High

Fitness Level: Intermediate

RICHMOND

7/6/2004

7/8/2004

1201-040 FIELD INSTRUCTOR 40 Hours
NEW COURSE

This training is designed to enhance the teaching effectiveness of field personnel who are assigned to conduct training within their agency. Each participant will conduct a 30 minute student-centered learning project which will include written objectives and a lesson plan that they have developed during the week. The course includes adult learning, determining training needs, preparing course objectives, methods of instruction, developing lesson plans, research methods, evaluation techniques, classroom issues and legal issues relating to the training function.

Attendees: Officers assigned to conduct training within their agency

Prerequisites: Basic computer skills

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

Note: THIS COURSE DOES NOT QUALIFY AN INDIVIDUAL FOR KLEC INSTRUCTOR CERTIFICATION.

Note: Basic computer skills are necessary for completion of the lesson plan project.

Note: Course would be applicable to current instructors who wish to transition from the traditional lecture method to a facilitative style of instruction. Course would be applicable for Field Training Officers to advance their knowledge of instructional techniques.

RICHMOND

6/28/2004

7/2/2004

RICHMOND

8/30/2004

9/3/2004

RICHMOND

11/8/2004

11/12/2004

0903-03C**FIREARMS INSTRUCTOR****80 Hours**

This course provides instruction in various phases of firearms training, from developing shooting courses to establishing a comprehensive firearms program for your department. It will include records keeping, weapons inspection, range preparation, and inspection prior to live firing. Courses for all weapons issued or authorized by an agency, including off-duty weapons, will be discussed. The ability to develop courses of fire for handguns and shotguns using advanced combat shooting techniques to include: proper use of cover, two-person team shooting, and comprehensive night fire exercises will be stressed.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** Intermediate

Note: Students will be required to shoot a qualification course, at the sharpshooter level, (80% pass) with a handgun at the beginning of the course.

RICHMOND	4/26/2004	5/8/2004
RICHMOND	6/7/2004	6/18/2004
RICHMOND	7/19/2004	7/30/2004
RICHMOND	9/27/2004	10/8/2004

0727-04C**LAW ENFORCEMENT DRIVING INSTRUCTOR****40 Hours**

This course provides instruction in various phases of driver training and prepares the student to be able to develop driver training for his or her agency. Emphasis will be placed on areas relating to proper instructional techniques of driver training, developing courses, lesson plans and using research materials to expose the student to the most up to date driving techniques.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** Intermediate

RICHMOND	9/27/2004	10/1/2004
----------	-----------	-----------

This 80 hour course is designed to prepare law enforcement personnel to develop and conduct quality training programs. Successful completion of this course will qualify the student to apply for KLEC Instructor Certification. Curriculum includes instruction in principles of adult learning, determining training needs, preparation of course objectives, research methods, developing lesson plans, classroom management skills, and methods of evaluation. The student will prepare and present multiple lessons for peer review and instructor evaluation. A final 50-minute lesson plan and presentation will be required for successful completion of the course.

Attendees: Any Rank

Prerequisites: 1) Three years work experience in the criminal justice field; 2) Basic computer skills

Career Development Program: Technical/Human

Risk: Low

Fitness Level: Low

Note: Students must have a written recommendation by the agency head or training director. Recommendation must include a statement of the applying agency's intention to have course attendee become a law enforcement instructor upon successful completion of the course.

RICHMOND	1/19/2004	1/30/2004
RICHMOND	2/16/2004	2/27/2004
LOUISVILLE	9/13/2004	9/24/2004

NEW COURSE

This course is designed to provide instructor level training in the use of the .223 caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals, and ballistics. Students are required to pass a live fire qualification on the first day of the class, in addition to a written test, and a series of practical tests, to successfully complete the course.

Attendees: Any Rank

Prerequisites: The officer must have successfully completed an approved firearms instructor course and provide the date and location of the course before being admitted to the rifle course. The officer must have successfully completed an approved patrol rifle training course and provide the date and location of the course before being admitted to the rifle course. The officer must be physically able to demonstrate, and fire from, these positions: standing, kneeling, sitting and prone. Exertion is required in this class. Officers should obtain a physical examination to determine that they are capable of running one-quarter mile at a jogging pace.

Career Development Program: Technical / Human

Risk: High

Fitness Level: Intermediate

Note: This course is restricted to rifles of .223 caliber (5.56mm), approved by the attendee's agency. A letter, with the signature of the agency head, stating that the officer will be a rifle instructor for the agency, will be included with the registration form for the class.

RICHMOND	6/28/2004	7/2/2004
RICHMOND	10/18/2004	10/22/2004

0906-03AC**PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE****40 Hours**

This 40 hour PPCT Defensive Tactics Instructor course is the first subject control system developed through tactical, legal, and medical research. Tactically, the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT System teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank**Prerequisites:** Completion of Basic PPCT within last 3 years**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** Intermediate**Note:** Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth protection and groin protection.

RICHMOND

3/8/2004

3/12/2004

1100-030**PPCT DEFENSIVE TACTICS INSTRUCTOR
RECERTIFICATION****24 Hours*****NEW COURSE***

This instructional period satisfies the 36 months retraining requirement. The PPCT Defensive Tactics Instructor Course is the first subject control system developed through tactical, legal and medical research. Tactically the system addresses the most common types of resistance officers encounter, allowing the instructor to maximize training on job related techniques. Legally, the PPCT system teaches a simple use of force continuum which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance.

Attendees: Any Rank**Prerequisites:** Must be a certified PPCT Instructor**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** High**Note:** Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth and groin protection.

RICHMOND

10/13/2004

10/15/2004

1208-040	PPCT GROUND AVOIDANCE/GROUND ESCAPE (GAGE) INSTRUCTOR COURSE	24 Hours
-----------------	---	-----------------

NEW COURSE

The PPCT GAGE program will teach an officer how to fall in order to minimize injury, how to defend him/herself while on the ground, conserving and maximizing energy, and how to regain a standing position to ultimately control and survive the situation.

Attendees: Any Rank

Prerequisites: Completion of Basic PPCT within last 3 years

Career Development Program: Technical / Human

Risk: High

Fitness Level: High

Note: Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth and groin protection.

RICHMOND

4/27/2004

4/29/2004

1209-040	SPONTANEOUS KNIFE DEFENSE INSTRUCTOR	32 Hours
-----------------	---	-----------------

NEW COURSE

This course is designed to give officers skills in defending against an edged weapon attack when they are unable to access their firearm. The course will present information about target lethality, offensive knife attack strategies and the PPCT spontaneous knife defense system.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: High

Fitness Level: Intermediate

RICHMOND

6/1/2004

6/4/2004

INVESTIGATIONS

LAW ENFORCEMENT OFFICER INVESTIGATOR

(200 Hours)

- **POPS Certificate**
- 80 Hour Basic Investigator
- 120 Hours investigative courses identified by the KLEC

1210-040 ADVANCED CHILD INTERVIEWING TECHNIQUES 40 Hours
NEW COURSE

This course is a new interview technique called Hidden Voices. Hidden Voices was developed through the Governor's Office so that all law enforcement officers in the state are using the same technique when interviewing children.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

10/11/2004

10/15/2004

BOWLING GREEN

10/25/2004

10/29/2004

1061-030 ADVANCED HOSTAGE NEGOTIATIONS 32 Hours

This course includes demonstration in the use of hostage negotiation guidelines through simulated hostage situations. Negotiators are taught the roles of various participants in negotiations as well as coordination and management of a hostage situation through setting perimeters, locating command and communication centers, and dealing with the media.

Attendees: Any Rank

Prerequisites: Must have attended Basic Hostage Negotiations

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

RICHMOND

8/17/2004

8/20/2004

0895-03C ADVANCED LATENT FINGERPRINTS I 16 Hours

This course is designed to meet the needs of patrol officers and investigators who are responsible for the processing of crime scenes and any evidence that might be associated with a crime. This course will provide students with advanced training and knowledge in the use of fingerprint powders.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity

Prerequisites: None

Career Development Program: Technical

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

2/17/2004

2/18/2004

RICHMOND

4/13/2004

4/14/2004

0944-04C**ADVANCED LATENT FINGERPRINTS II****16 Hours**

Fingerprints are often quite compelling circumstantial evidence in a criminal trial. Before this evidence can be introduced in court, it must first be located at a crime scene and collected. This course will provide patrol officers and investigators with the knowledge and skills that they will need to perform this task. Topics will include chemical developing and the use of alternate light sources for the development of latent fingerprints.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity

Prerequisites: None

Career Development Program: Technical

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

2/19/2004

2/20/2004

RICHMOND

4/15/2004

4/16/2004

0957-04A**ADVANCED NARCOTICS (DEA)****32 Hours**

This course is a continuation of topics covered in the DEA Basic Narcotic Investigator's Course. Core topics, such as undercover techniques and intelligence, are covered in-depth to assist experienced narcotics officers with their advanced investigations.

Attendees: Any Rank

Prerequisites: Must have attended the DEA Basic Narcotic Investigator's Course and have had 2 years experience in narcotics enforcement

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

Note: THIS 32 HOUR COURSE WILL BE TAUGHT IN 5 DAYS.

RICHMOND

9/27/2004

10/1/2004

0958-04C**BACKGROUND INVESTIGATIONS****16 Hours**

This course is designed to assist officers in conducting background investigations for new police applicants. It will cover the role of the investigating officer, legal aspects of the investigation, sources of information and interviewing techniques. It will also include the POPS operational guidelines.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

RICHMOND

8/3/2004

8/4/2004

NORTHERN KENTUCKY

9/14/2004

9/15/2004

0927-03C**BASIC HOSTAGE NEGOTIATIONS****32 Hours**

Responding to a hostage situation is one of the most tenable situations facing a law enforcement officer today. This course is designed to provide the basic principles of hostage and crisis negotiations. Topics will include: crisis and suicide intervention, communications, negotiating with emotionally disturbed people, negotiation tactics, stress identification management, and media interaction.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

RICHMOND

5/18/2004

5/21/2004

RICHMOND

5/25/2004

5/28/2004

0337-04C**BASIC INVESTIGATOR SCHOOL****80 Hours**

This course is designed for the newly appointed full-time investigator lacking experience in the special requirements associated with criminal investigations. Topics include role of the investigator, image and ethics, crime scene investigation, note taking and reporting, laws of evidence, confessions and statements, recent court decisions, search and seizure, and demonstrative evidence. Also included are developing modus operandi, lab services usage, collection and preservation of evidence, latent and inked fingerprint impressions, surveillance techniques, and raid coordination and control.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

RICHMOND

3/1/2004

3/12/2004

LOUISVILLE

7/12/2004

7/23/2004

RICHMOND

10/11/2004

10/22/2004

0017-04A**BASIC NARCOTICS INVESTIGATORS SCHOOL (DEA)****72 Hours**

This course covers a variety of narcotics enforcement issues from case initiation to court presentation. Some topics include State and Federal Narcotics Laws, Investigating Conspiracy Cases, Analyzing Intelligence and Surveillance. Also discussed are the history and patterns of drug trafficking, drug identification, field testing, and the collection, preservation and submission of drug evidence. In addition to classroom lecture, interactive practical exercises will be used to assist in the instruction of undercover operations, informant debriefing and raid execution. Instruction will be provided by the U. S. Drug Enforcement Administration.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** THIS 72 HOUR COURSE WILL BE TAUGHT IN 10 DAYS.

RICHMOND

4/26/2004

5/7/2004

1211-040**CHILD ABUSE INVESTIGATIONS****24 Hours**

This course will cover the investigation procedures that should be used and proper ways to photograph the scene and victim during a child abuse investigation. The student will be introduced to ways to interview the child. It will also address other persons that should be interviewed.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: This is a combination of Child Abuse Investigations and Child Abuse Investigations II. If an officer has had either of the child abuse courses in the past three years they are not eligible to attend this course.

RICHMOND

3/15/2004

3/17/2004

RICHMOND

4/13/2004

4/15/2004

1197-040**COMPUTER CRIMES INVESTIGATIONS****40 Hours****NEW COURSE**

This course provides a broad overview of computer investigations. Topics will include a history of computer crimes, digital storage of evidence, introduction to the internet, hacking and cyberterrorism, crimes against children, fraud and identity theft, economic espionage and raid planning. A comprehensive block on legal issues will also be included with an emphasis on warrants. Students will be involved in numerous hands-on exercises in the computer lab during this course.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical

Risk: Low

Fitness Level: Low

Note: Advanced computer skills are not required for admission to this course. However, a basic knowledge of computers and windows applications would be helpful.

RICHMOND

8/2/2004

8/6/2004

RICHMOND

9/13/2004

9/17/2004

RICHMOND

9/20/2004

9/24/2004

RICHMOND

10/18/2004

10/22/2004

RICHMOND

11/1/2004

11/5/2004

RICHMOND

11/15/2004

11/19/2004

1062-030**CONTEMPORARY INVESTIGATIVE TECHNIQUES****16 Hours**

This course is designed to provide investigators and patrol officers responsible for criminal investigation, with knowledge and skills related to critical areas of interpreting and recording crime scenes. The class will include an introduction to DNA classification, an overview of Blood Spatter interpretation and analysis at a crime scene, and the proper use of Video Recording Equipment at a crime scene. The video portion of the class will include recommended types of equipment for police agencies to use, the most effective techniques for effectively recording a crime scene, and legal considerations that may impact the use of video recording equipment at a crime scene. A practical exercise will be incorporated in this class.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

Note: It is recommended or encouraged that each student bring their agency video camera with them. For agencies that do not have equipment, DOCJT will provide video cameras for those students.

LOUISVILLE

6/29/2004

6/30/2004

RICHMOND

10/5/2004

10/6/2004

1212-040**COURT PREPARATION & TESTIMONY****16 Hours****NEW COURSE**

This course will address case report preparation for trial. It involves selecting witnesses to testify and what value they bring to the case, as well as their connection to what evidence. The purpose is to allow the prosecutor to look at this and get the necessary information for trial without reading the entire case report. The course also deals with the officer's demeanor and testimony during trial and other events prior to the trial.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

HOPKINSVILLE

4/8/2004

4/9/2004

MADISONVILLE

5/13/2004

5/14/2004

ASHLAND

5/27/2004

5/28/2004

RICHMOND

7/22/2004

7/23/2004

0800-01C**CRIME SCENE INVESTIGATIONS****32 Hours**

This training course is specifically designed to meet the needs of patrol officers and investigators who respond to and investigate crime scenes. Emphasis is given to the processing of the scene in this highly practical course of police training.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

LOUISVILLE	4/13/2004	4/16/2004
OWENSBORO	4/20/2004	4/23/2004
RICHMOND	5/25/2004	5/28/2004
NORTHERN KENTUCKY	6/8/2004	6/11/2004
PADUCAH	6/8/2004	6/11/2004
MURRAY	8/3/2004	8/6/2004
HENDERSON	9/14/2004	9/17/2004
LAGRANGE	9/28/2004	10/1/2004
HAZARD	11/2/2004	11/5/2004

1027-020**DOMESTIC VIOLENCE****32 Hours**

This course is designed to address the police response to domestic violence. Topics will include dynamics of domestic violence, protective orders, State and Federal law related to domestic violence, policy issues, evidence collection, the role of victim advocates, and stalking.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

RICHMOND	1/20/2004	1/23/2004
RICHMOND	3/9/2004	3/12/2004

1213-040 ELDER ABUSE**16 Hours****NEW COURSE**

This course is designed to increase students understanding of police officers legal mandates, the process of aging and the aspects of elder abuse that police are likely to encounter. The course will offer practical information that can be applied to daily encounters police have with elder abuse victims, suspects and witnesses. The course will also address the need for a multi-disciplinary response to elder abuse.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

LOUISVILLE	2/24/2004	2/25/2004
RICHMOND	4/1/2004	4/2/2004
ELIZABETHTOWN	5/4/2004	5/5/2004
PADUCAH	6/29/2004	6/30/2004
RICHMOND	8/26/2004	8/27/2004
ASHLAND	9/23/2004	9/24/2004
LOUISVILLE	10/19/2004	10/20/2004
LOUISVILLE	11/11/2004	11/12/2004

1214-040 EVIDENCE & PROPERTY MANAGEMENT**16 Hours****NEW COURSE**

This course will focus on the responsibility of maintaining the security and integrity of a police department's evidence and property rooms. Topics to be addressed include physical security of the evidence rooms, legal disposal and personal safety issues.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Intermediate

RICHMOND	3/30/2004	3/31/2004
MADISONVILLE	5/11/2004	5/12/2004
PADUCAH	7/27/2004	7/28/2004
RICHMOND	8/24/2004	8/25/2004
ASHLAND	9/21/2004	9/22/2004
LOUISVILLE	11/9/2004	11/10/2004

0454-03AC**EXPLOSIVE INVESTIGATIONS (A.T.F.)****40 Hours**

This specialized training program is designed to prepare investigating officers to meet bomb threats and to conduct actual bomb investigations. The course includes the nature of explosions, recognition of explosive materials, planning for the bomb incident, bomb threat and search techniques, use of improvised devices by narcotics violators, booby traps, post blast investigative techniques, and bomber/arsonist profiling.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** Intermediate

BOWLING GREEN

5/17/2004

5/21/2004

0996-040**HOMICIDE INVESTIGATIVE TECHNIQUES****40 Hours**

An intermediate level investigative course, designed to provide both investigators and experienced officers with information related to the proper investigative techniques that should be used in the investigation of homicides and other violent crimes. The course will begin with proper response methods and preliminary investigative approaches and will expand into the investigation of serial murder, behavior profiling, and cold case investigations. As part of this class, students will participate in a graded practical exercise.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

RICHMOND

4/5/2004

4/9/2004

MADISONVILLE

10/11/2004

10/15/2004

LOUISVILLE

11/15/2004

11/19/2004

0803-02C**INTERVIEWS & INTERROGATIONS****32 Hours**

This course has been specially developed to enhance law enforcement officers' skills in interviewing and interrogation. The course includes traditional methods of interviewing and interrogation, which are supplemented by kinesics, proximal, and persuasive techniques. Practicum's are emphasized and student teams will conduct a variety of interviews and interrogations.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Low

ASHLAND	1/27/2004	1/30/2004
RICHMOND	2/3/2004	2/6/2004
LOUISVILLE	2/3/2004	2/6/2004
NORTHERN KENTUCKY	2/24/2004	2/27/2004
PADUCAH	5/11/2004	5/14/2004
MADISONVILLE	8/31/2004	9/3/2004
OWENSBORO	9/28/2004	10/1/2004
LOUISVILLE	12/14/2004	12/17/2004

0955-04C**INTRODUCTION TO NARCOTICS****16 Hours**

This course is designed to introduce officers to the various areas of drugs. It will include types of drugs, basic identification of drugs, field testing techniques, and investigative methods.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	1/27/2004	1/28/2004
BOWLING GREEN	6/15/2004	6/16/2004
RICHMOND	8/5/2004	8/6/2004
ELIZABETHTOWN	10/28/2004	10/29/2004

0999-020**METHAMPHETAMINE UPDATE****16 Hours**

This course is designed to address methamphetamine lab operations, investigations, and safety issues.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Intermediate

LOUISVILLE	1/29/2004	1/30/2004
BOWLING GREEN	3/11/2004	3/12/2004
HAZARD	5/20/2004	5/21/2004
OWENSBORO	5/27/2004	5/28/2004
RICHMOND	6/17/2004	6/18/2004
PRESTONSBURG	7/15/2004	7/16/2004
LOUISVILLE	7/29/2004	7/30/2004
PADUCAH	8/19/2004	8/20/2004

1001-020**POLICE PHOTOGRAPHY****32 Hours**

This course will provide an introduction to 35mm photography as it applies to law enforcement. Photographic terminology, equipment and techniques will be discussed. Course topics will include equipment selection, applications of various lenses, flash photography, light metering, legal considerations, and digital imaging. Discussions and practical exercises will include traffic crash, close-up, crime scene, and surveillance photography.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity.

Prerequisites: None

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Low

Note: Equipment: Students must bring:

- a. 35mm single lens reflex camera body
- b. normal lens (50mm)
- c. close-up or macro lens
- d. flash with sync cord
- e. shutter-release cable
- f. polarizing filter to fit the normal lens
- g. tripod

Students may bring:

- a. another camera body
- b. other lenses
- c. filters
- d. digital camera

SOMERSET	4/20/2004	4/23/2004
RICHMOND	8/31/2004	9/3/2004

1198-040
NEW COURSE

PRESCRIPTION DRUG ABUSE-DIVERSION

16 Hours

This course will deal with illegally obtaining prescription drugs. It involves the patient, doctor and pharmacist and how to investigate the fraud regardless of the origin of the illegal activity.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

HAZARD	5/18/2004	5/19/2004
ASHLAND	5/25/2004	5/26/2004
RICHMOND	6/15/2004	6/16/2004
PRESTONSBURG	7/13/2004	7/14/2004
RICHMOND	7/20/2004	7/21/2004
LOUISVILLE	7/27/2004	7/28/2004
PADUCAH	8/17/2004	8/18/2004
SHELBYVILLE	8/24/2004	8/25/2004
BOWLING GREEN	9/14/2004	9/15/2004
NORTHERN KENTUCKY	9/16/2004	9/17/2004
ELIZABETHTOWN	10/26/2004	10/27/2004

0792-02C

ROBBERY INVESTIGATION

16 Hours

This course has been developed and designed to meet the needs of patrol officers and investigators who have the responsibility of responding to, and investigating robberies. Emphasis is placed on the different types of robberies committed, typologies of robberies, silent alarm and robbery in progress response, first responder and preliminary investigation, follow-up investigation, pre-trial identification of the robbery suspect, and robbery prevention procedures.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

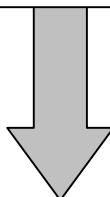
LOUISVILLE	2/26/2004	2/27/2004
OWENSBORO	5/25/2004	5/26/2004
PADUCAH	7/1/2004	7/2/2004
RICHMOND	10/7/2004	10/8/2004
LOUISVILLE	10/21/2004	10/22/2004

PATROL

INTERMEDIATE LAW ENFORCEMENT OFFICER

(160 Hours)

- **POPS Certificate**
- 60% (96 Hours) must be in technical skill development
- 40% (64 Hours) must be in human skill development



ADVANCED LAW ENFORCEMENT OFFICER

(160 Hours)

- **Intermediate Law Enforcement Officer Certificate**
- 40% (64 Hours) must be in technical skill development
- 40% (64 Hours) must be in human skill development
- 20% (32 Hours) must be in conceptual skill development

1203-040 ADVANCED TACTICAL ENTRY
NEW COURSE

40 Hours

The objective of this course is to provide advanced entry training for Special Response Teams and their members. The 40-hour course will go beyond what is currently offered in our basic Special Response Team Tactics class. This 40-hour course covers the various disciplines of building entry and clearing - including surreptitious, slow and deliberate, dynamic, and hostage rescue. There will also be instruction in the use of various electro-optical devices, ballistic shields and mirrors used in light, low light and no light operational conditions. This course will help develop teamwork and the ability to apply various resolution options. The officer will have to pass a written test to successfully complete the course.

Attendees: Any Rank

Prerequisites: A letter from the agency head confirming assignment to a tactical team and attendance of a basic tactical course must accompany the registration of the officer. Officers should bring with them all clothing and equipment they would have during a tactical operation. The training is highly physical, therefore, those attending should be in excellent physical condition.

Career Development Program: Technical

Risk: High

Fitness Level: High

RICHMOND
RICHMOND

4/26/2004
10/25/2004

4/30/2004
10/29/2004

0782-02C BASIC OFFICER SKILLS

40 Hours

This course will cover high liability and critical areas of law enforcement. It will include defensive driving, basic firearms skills, officer safety, and crime scene protection.

Attendees: Any Rank (See notes below)

Prerequisites: None (See notes below)

Career Development Program: Technical

Risk: High

Fitness Level: Intermediate

Note: Equipment needed: complete leather gear, handgun, shotgun

Note: This course is designed for:

- a. a partial requirement for persons attending SLEO training,
- b. officers who have obtained employment in Kentucky and were previously certified in another state,
- c. certified Peace Officers or KLEFPF participants who have been separated from law enforcement

Note: This course is not designed to be a substitute for annual 40-hour Professional Development Training, for serving police officers.

RICHMOND
RICHMOND
RICHMOND
RICHMOND
RICHMOND
RICHMOND

3/22/2004
4/12/2004
5/24/2004
6/21/2004
8/30/2004
10/18/2004

3/26/2004
4/16/2004
5/28/2004
6/25/2004
9/3/2004
10/22/2004

1003-020**CONDUCTING COMPLETE TRAFFIC STOPS****32 Hours**

This course will discuss the relationship between traffic and criminal enforcement, learn specific techniques to detect criminal activity after the stop, and show officers how traffic enforcement is an effective strategy to reduce both crimes and crashes in a community. The course will also place an important emphasis on the professionalism of an officer when dealing with the public on a traffic stop.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate

ASHLAND	3/30/2004	4/2/2004
PADUCAH	4/13/2004	4/16/2004
LAGRANGE	4/20/2004	4/23/2004
LOUISVILLE	5/4/2004	5/7/2004
LOUISVILLE	6/8/2004	6/11/2004
RICHMOND	8/24/2004	8/27/2004
HENDERSON	11/2/2004	11/5/2004
NORTHERN KENTUCKY	11/16/2004	11/19/2004

0801-02R2**DEFENSIVE DRIVING****40 Hours**

This course is designed to enhance the Patrol Officer's knowledge and skills level in both basic and advanced emergency vehicle operations. This course will include: vehicle dynamics, stopping, backing, turning, skid control, patrol driving, emergency response, pursuit techniques and introduction to driving simulators.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: Attending officers should plan on using their own vehicles if possible.

RICHMOND	5/3/2004	5/7/2004
RICHMOND	7/19/2004	7/23/2004
RICHMOND	8/9/2004	8/13/2004
RICHMOND	11/8/2004	11/12/2004

1031-020**ETHICS FOR THE LINE LEVEL OFFICER****24 Hours**

This course is designed to present ethics in the context of a decision-making model. Course topics include key components of the Law Enforcement Code of Ethics, application of ethical principles to ethical dilemmas, analyzing moral development in relation to the decision-making process, and identifying qualities that comprise ethical decision-making.

Attendees: Any Rank (Recommended for Line Level Officers and First Line Supervisors)

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

OWENSBORO	3/30/2004	4/1/2004
RICHMOND	5/25/2004	5/27/2004
LOUISVILLE	6/22/2004	6/24/2004
NORTHERN KENTUCKY	8/24/2004	8/26/2004
RICHMOND	11/9/2004	11/11/2004

0232-02R**FIELD TRAINING OFFICER I (FTO)****40 Hours**

This course is specifically designed to provide the basic knowledge and skills necessary for an officer to perform as a field training officer within the agency. Essentially, the course includes the elements of an FTO program, a comprehensive training and evaluation process, ethics and rules of self-discipline, with an emphasis on Community Oriented Policing. Practical exercises on the mechanics of field training procedures are included with the course.

Attendees: Class is limited to sworn officers who are assigned or will be immediately assigned to field training responsibilities.

Prerequisites: Possession of an approved Law Enforcement Basic Training certificate. Must be employed by a law enforcement agency with at least two full-time patrol officers.

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND	1/19/2004	1/23/2004
RICHMOND	3/1/2004	3/5/2004
RICHMOND	5/10/2004	5/14/2004
RICHMOND	8/16/2004	8/20/2004
RICHMOND	11/15/2004	11/19/2004

0795-02C**FIELD TRAINING OFFICER II (FTO)****24 Hours**

This course will provide information for managing and supervising a Field Training Officer Program. Included will be a presentation of the development and organization of an agency FTO program. "Trouble-shooting" a program, as well as information providing recent modifications and updates in the overall FTO program are also included.

Attendees: Sworn officers who are assigned to field training officer responsibilities.

Prerequisites: Successful completion of a Field Training Officer course (40 hours or more) is required.

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

9/20/2004

9/22/2004

1215-040**INTRODUCTION TO COMPUTER CRIMES****16 Hours****NEW COURSE**

This course focuses on the needs of the first responder to a crime scene including computers. The course includes introductory information on computers and how they are used in criminal activity. Topics on processing the crime scene, collection and preservation of digital evidence, packaging and transporting evidence, computer hardware and other devices will be included.

Attendees: Patrol Officers and Investigators

Prerequisites: None

Career Development Program: Technical / Conceptual

Risk: Low

Fitness Level: Low

Note: This course does not require a background in computers or computer investigations.

RICHMOND

1/20/2004

1/21/2004

LOUISVILLE

2/10/2004

2/11/2004

RICHMOND

4/6/2004

4/7/2004

NORTHERN KENTUCKY

5/11/2004

5/12/2004

MURRAY

6/23/2004

6/24/2004

NORTHERN KENTUCKY

8/10/2004

8/11/2004

1026-02R**LEGAL UPDATE: CONSTITUTIONAL PROCEDURE****16 Hours**

This course provides an update of court cases regarding Fourth Amendment searches, seizures, stops, and frisks; and Fifth Amendment self-incrimination and due process evidentiary matters.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Conceptual

Risk: Low

Fitness Level: Low

Note: This is required training for officers who have been separated from law enforcement for more than one year, or officers from out-of-state who are seeking certification in Kentucky.

Note: This is required training for officers seeking SLEO certification.

Note: For certification, officers are also required to take LEGAL UPDATE: PENAL CODE.

LOUISVILLE	3/24/2004	3/25/2004
RICHMOND	6/23/2004	6/24/2004
RICHMOND	7/21/2004	7/22/2004
RICHMOND	9/29/2004	9/30/2004

0890-03C**LEGAL UPDATE: PENAL CODE****24 Hours**

This course provides an update on Penal Code offenses and other offenses outlined in the Kentucky Revised Statutes.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Conceptual

Risk: Low

Fitness Level: Low

Note: This is required training for officers who have been separated from law enforcement for more than three years, or officers from out-of-state who are seeking certification in Kentucky.

Note: This is required training for officers seeking SLEO certification.

Note: For certification, officers are also required to take LEGAL UPDATE: CONSTITUTIONAL PROCEDURE.

LOUISVILLE	3/9/2004	3/11/2004
RICHMOND	6/1/2004	6/3/2004
RICHMOND	7/6/2004	7/8/2004
RICHMOND	9/7/2004	9/9/2004

096S-040**LEN CHAPLAIN'S SEMINAR - 2004****24 Hours**

The 2004 Chaplain's Seminar has been expanded to 24 hours. Chaplain safety and self defense is a topic that has been requested by chaplains across the Commonwealth. The 2004 Chaplain's Seminar will provide one full training day on issues related to self defense and chaplain safety. Each chaplain will participate at his/her own level of physical ability. Other blocks of instruction will cover: Recognition of Drugs that Impair, The Effects of Stress, Officer Burnout and Stress Management.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Intermediate

RICHMOND

8/23/2004

8/25/2004

1117-03R**LESS-LETHAL RESPONSE BY LAW ENFORCEMENT****40 Hours**

This course will introduce "Less-Lethal" options for use by law enforcement in Kentucky. The course will review the range of technology currently available to law enforcement agencies. Other areas to be covered are: dealing with various mental states, legal concerns, various ammunition and delivery systems, crowd control, along with practical exercises on the use of Less-Lethal options.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical**Risk:** High**Fitness Level:** High

RICHMOND

3/15/2004

3/19/2004

RICHMOND

6/7/2004

6/11/2004

RICHMOND

6/21/2004

6/25/2004

RICHMOND

8/16/2004

8/20/2004

RICHMOND

10/4/2004

10/8/2004

0802-02R**PATROL HANDGUN LEVEL I****40 Hours**

Formerly Basic Marksmanship Refresher, this course is designed to improve basic handgun marksmanship skills and increase the student's familiarity with his or her handgun. Emphasis will be placed on marksmanship skills and weapons handling techniques such as drawing, loading, and re-loading. Students are required to pass a live fire qualification course as part of a final exam.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical**Risk:** High**Fitness Level:** Intermediate

Note: This is a 40-hour outdoor activity. Students should dress accordingly. Tattered jeans and shirts with off color slogans will not be permitted. Officers who attend this class are professionals, they should dress like professionals.

RICHMOND

4/19/2004

4/23/2004

RICHMOND

8/16/2004

8/20/2004

1216-040**PATROL HANDGUN LEVEL II****40 Hours****NEW COURSE**

Students will learn how to react and deploy their pistol quickly and accurately against an armed perpetrator(s) while maximizing the officers available protection. This class uses timed, live-fire drills combined with instruction on both the psychology and physiology of survival shooting. Topics covered include: extensive strong/support hand firing/functioning, single/multiple adversaries, shooting within reaction time, use of cover, multiple threats, weapon retention skills, low light and night operations.

Attendees: Any Rank

Prerequisites: The DOCJT Patrol Hangu Level II course is intended for the law enforcement officer who has successfully completed one of the following firearms courses: Fundamentals of Firearms Decision Making, Marksmanship/Firearms Basic Refresher, Firearms Instructor or the 16-week Basic Training course. Other firearms training will be evaluated on a case by case basis.

Career Development Program: Technical**Risk:** High**Fitness Level:** Intermediate

RICHMOND

7/12/2004

7/16/2004

RICHMOND

9/13/2004

9/17/2004

1217-040**PATROL/TRAFFIC SKILLS REVISITED****32 Hours****NEW COURSE**

There are phases in some officer's careers when complacencies in everyday patrol responsibilities create a danger to the officer. Good safety practices are shortcut because "it takes too long" or "no one has attacked me YET". This course will address some of these areas to reinforce in officers the importance of following established safe practices. Everyday tasks will be discussed including traffic stops, responding to disturbance calls, responding to crimes in progress and communication with citizens.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Conceptual**Risk:** Intermediate**Fitness Level:** Intermediate

RICHMOND

1/27/2004

1/30/2004

RICHMOND

4/13/2004

4/16/2004

MAYSVILLE

4/20/2004

4/23/2004

PIKEVILLE

4/27/2004

4/30/2004

RICHMOND

6/8/2004

6/11/2004

OWENSBORO

7/13/2004

7/16/2004

ASHLAND

8/31/2004

9/3/2004

BARDSTOWN

9/21/2004

9/24/2004

SOMERSET

9/28/2004

10/1/2004

NORTHERN KENTUCKY

10/5/2004

10/8/2004

MIDDLESBORO

11/2/2004

11/5/2004

0898-030**POLICE .223 CAL. PATROL RIFLE****40 Hours**

This course is designed to provide training in the use of the .223 caliber patrol rifle. Course content includes instruction in the role of the patrol rifle, basic rifle handling skills, marksmanship fundamentals and ballistics. Students will be required to pass a written test, a live fire qualification, and must demonstrate the ability to field strip, clean, lubricate, and reassemble their rifle.

Attendees: Any Rank

Prerequisites: This course is restricted to the .223 caliber (5.56mm) rifle. The officer must provide an agency-approved rifle. A letter for agency head signature will be included with the notification of admittance to the course. The officer must have an approved firearms course (does not include Basic Officer Skills).

Career Development Program: Technical

Risk: High

Fitness Level: Intermediate

RICHMOND	5/10/2004	5/14/2004
RICHMOND	5/24/2004	5/28/2004
RICHMOND	8/2/2004	8/6/2004
RICHMOND	9/20/2004	9/24/2004

1125-03A**POLICE CYCLIST COURSE****40 Hours**

This course provides instruction in the use of mountain bikes for law enforcement application. Instruction includes proper riding techniques, hazard recognition and avoidance, basic bicycle maintenance, firearms and practical exercises.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical

Risk: High

Fitness Level: High

Note: EQUIPMENT NEEDED: Police mountain bike - 21 speed or greater; Bicycle Helmet - ANSI, CPSC, CE or Snell approved; Eye Protection - ANSI approved, impact resistant; Bicycle Gloves; Bicycle Repair Parts - to include spare tubes, tube repair kit, replacement chain or extra chain links for repairs; Duty belt and Weapon; Ammunition - 100 rounds, practice or duty ammo and proper caliber for the officer weapon

Note: EQUIPMENT RECOMMENDED: bicycle shorts, toe clips, rain gear, water bottle or hydration system

Note: Students may only be absent from classroom portions, maximum, 10% of classroom portion of class.

RICHMOND	5/17/2004	5/21/2004
RICHMOND	7/26/2004	7/30/2004

0248-02C**POLICE TACTICAL SHOTGUN****40 Hours**

This course provides for the achievement of shotgun proficiency through practical exercises for officers who have patrol responsibilities and are authorized by their agencies to carry, or have access to, shotguns in the performance of their duty.

Attendees: Any Rank

Prerequisites: The officer must have successfully completed an approved handgun firearms training course. Successful completion of Basic Training and/or the Basic Officer Skills course are considered approved handgun courses.

Career Development Program: Technical

Risk: High

Fitness Level: Intermediate

Note: This is a 40 hour outdoor, day and night activity. Officers should dress accordingly. Tattered jeans and shirts with off color slogans will not be permitted. Officers attending this class are professionals and they should dress like professionals.

RICHMOND	5/17/2004	5/21/2004
RICHMOND	6/21/2004	6/25/2004
RICHMOND	8/9/2004	8/13/2004
RICHMOND	8/23/2004	8/27/2004

1218-040**PPCT BASIC STUDENT COURSE (FOR CERTIFICATION BY PPCT)****40 Hours****NEW COURSE**

This 40 hour PPCT Defensive Tactics Basic Student Certification Course is the primary defensive tactics program for law enforcement agencies in Kentucky. The PPCT Management System is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter. Legally, the PPCT system teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance. The Basic student level certification course will allow students to become certified in the PPCT Management System and to gain prerequisite required to become a PPCT Instructor.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: High

Fitness Level: High

Note: Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth protection and groin protection

RICHMOND	1/26/2004	1/30/2004
----------	-----------	-----------

1219-040**PPCT BASIC STUDENT COURSE (FOR
RECERTIFICATION BY PPCT)****16 Hours****NEW COURSE**

THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT. This 16 hour PPCT Defensive Tactics Basic Students Re-Certification Course is the primary defensive tactics program for law enforcement agencies in Kentucky. The PPCT Management System is the first subject control system developed through tactical, legal and medical research. Tactically, the system addresses the most common types of resistance officers encounter. Legally, the PPCT system teaches a simple use of force continuum, which clarifies the appropriate force level for every level of resistance. Medical research was conducted on every PPCT technique to refine technique efficiency and to ensure the medical implications were proportional to the level of resistance. The Basic student level re-certification course will allow students to become re-certified in the PPCT Management System and to gain the prerequisite required to become a PPCT Instructor.

Attendees: Any Rank**Prerequisites:** Completion of PPCT Defensive Tactics Basic Student Certification Course within the last three years.**Career Development Program:** Technical / Human**Risk:** High**Fitness Level:** High**Note:** Equipment needed: Gun belt to include handcuffs, handcuff keys, and a baton; mouth protection and groin protection

RICHMOND

1/29/2004

1/30/2004

RICHMOND

8/5/2004

8/6/2004

0804-02C**PUBLIC AND POLICE SAFETY****32 Hours**

This course has been developed to enhance patrol officers' skills in dealing with a variety of common enforcement activities. These activities include traffic stops, high risk stops, and building searches. Simunition guns will be used in controlled simulated training exercises to add a sense of realism. Information on other topics such as recognizing militia activities and updated information on youth gangs will be part of this class. Off duty responses by officers will also be discussed.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** High**Note:** Equipment: Officers are required to bring belt, holster and handcuff case to class. It is recommended that officers also bring their bullet resistant vests for the simunition gun exercises.

BOWLING GREEN

4/27/2004

4/30/2004

LOUISVILLE

5/11/2004

5/14/2004

LOUISVILLE

6/15/2004

6/18/2004

NORTHERN KENTUCKY

6/22/2004

6/25/2004

RICHMOND

9/14/2004

9/17/2004

PADUCAH

9/21/2004

9/24/2004

OWENSBORO

10/19/2004

10/22/2004

1204-040 RAPID DEPLOYMENT**32 Hours****NEW COURSE**

This course formerly known as Public and Police Safety Advanced, will provide officers a "rapid deployment" option for responding to active shooters. The course will include background information that will demonstrate the need for a patrol response to active shooting incidents. Officers will also be introduced to various tactics and considerations for an effective response. The course provides an opportunity for officers to experience "hands on" realistic training with the use of simunitions.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical/Human**Risk:** Intermediate**Fitness Level:** High

Note: Equipment: Officers are required to bring their gun belt, holster and handcuffs to training. It is recommended that officers bring their ballistic vest and clothing appropriate for various weather conditions.

RICHMOND	2/17/2004	2/20/2004
RICHMOND	3/2/2004	3/5/2004
RICHMOND	7/6/2004	7/9/2004

1202-040 RURAL TACTICAL OPERATIONS**40 Hours****NEW COURSE**

The objective of this course is to provide tactical teams (both Special Response and Counter-Drug) with training enabling them to conduct special operations in a rural environment. Training is designed for teams and individuals that may be involved in drug eradication, criminal investigations and manhunts.

Attendees: Any Rank

Prerequisites: A letter from the agency head confirming assignment to a tactical team (Special Response for Counter-Drug) and attendance of a basic tactical course must accompany the registration of the officer.

Career Development Program: Technical**Risk:** High**Fitness Level:** High

Note: Officers should bring with them all clothing and equipment they would have during a tactical operation. The training is highly physical; therefore, those attending should be in excellent physical condition.

RICHMOND	5/17/2004	5/21/2004
RICHMOND	7/19/2004	7/23/2004

0896-03C	SCHOOL RESOURCE OFFICER	32 Hours
-----------------	--------------------------------	-----------------

This course is designed to meet the needs of officers who will be assigned as school resource officers in their communities. This course will cover such topics as education, legal authority of the School Resource Officer (SRO), counseling issues, gangs, crime prevention and prevention of school violence.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity.

Prerequisites: None

Career Development Program: Human

Risk: Low **Fitness Level:** Low

RICHMOND	7/13/2004	7/16/2004
----------	-----------	-----------

0943-04C	SCHOOL RESOURCE OFFICER (ADVANCED)	32 Hours
-----------------	---	-----------------

This class is designed to meet the needs of officers who are assigned as school resource officers for their departments. This course will be a follow-up to the Basic School Resource Officer course. The course will cover topics of crisis management and will deal with the school administrators' side of the school resource officer program.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity.

Prerequisites: Basic School Resource Officer training

Career Development Program: Human

Risk: Low **Fitness Level:** Low

RICHMOND	7/27/2004	7/30/2004
----------	-----------	-----------

0901-03C	SPANISH FOR LAW ENFORCEMENT	16 Hours
-----------------	------------------------------------	-----------------

This Survival Spanish course is designed to acquaint law enforcement personnel with the rules of Spanish pronunciation, street slang expressions, traffic stop commands, and cultural information. The Spanish alphabet, numbers, months, days of the week, and basic interviewing techniques will be introduced.

Attendees: Any Rank

Prerequisites: None

Career Development Program: Technical / Human

Risk: Low **Fitness Level:** Low

LOUISVILLE	3/15/2004	3/16/2004
RICHMOND	6/7/2004	6/8/2004
NORTHERN KENTUCKY	9/13/2004	9/14/2004
LOUISVILLE	10/25/2004	10/26/2004

0962-04C**SPANISH FOR LAW ENFORCEMENT II****16 Hours**

In this course, officers are taught basic phrases and questions necessary to carry out specific law enforcement protocols. Discussion also covers cross-cultural issues pertinent to relationships between non-Hispanic officers and Hispanic community members.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Intermediate**Fitness Level:** Intermediate**Note:** Spanish for Law Enforcement is not a prerequisite.

LOUISVILLE	3/17/2004	3/18/2004
RICHMOND	6/14/2004	6/15/2004
NORTHERN KENTUCKY	9/15/2004	9/16/2004
LOUISVILLE	10/27/2004	10/28/2004

1056-030**SPECIAL RESPONSE TEAM TACTICS****80 Hours**

The objective of this course is to provide tactical training for Special Response Teams and their members. The basic 80-hour course will prepare the officer mentally and physically to become a member of a tactical team. Training will be provided in physical fitness to build teamwork and confidence in their abilities to perform the specialized training needed to be on a tactical team. The officer will be familiarized with different techniques and tactics to make entries into buildings using special weapons and tactics to complete a successful mission while concentrating on officer safety. The officer will be introduced to less lethal training and the use of chemical agents and distraction devices to subdue suspects when lethal force is not warranted. The officer will receive training on the range to be able to shoot using a ballistic shield and incorporate team movement during this time of instruction of the course. The officer will have to pass a written test and range qualifications to successfully complete the course.

Attendees: Any Rank

Prerequisites: The officer will be required to pass the Peace Officer Professional Standards exit standards for physical fitness on the first day of class. Firearms qualification will be given on the first day and the officer must score a minimum of 90% to participate in the course. A letter from the agency head confirming assignment to a tactical team must accompany the registration of the officer. Officers should bring with them all clothing and equipment they would have during a tactical operation. The training is highly physical, therefore, those attending should be in good physical condition.

Career Development Program: Technical**Risk:** High**Fitness Level:** High

RICHMOND	4/5/2004	4/16/2004
RICHMOND	8/30/2004	9/10/2004
RICHMOND	11/8/2004	11/19/2004

1220-040**STRESS****16 Hours****NEW COURSE**

Everyday stressors affect an officer's decision-making skills at all ranks. This course will deal with the ability of officers to recognize those signs indicating problems developing within themselves and/or co-workers. In addition officers will learn techniques of dealing with hostile individuals while managing their own levels of anger. This course will demonstrate relaxation and meditation techniques to reduce stress. Emphasis will be placed on the officers exercise and diet programs to reduce stress.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

RICHMOND	1/22/2004	1/23/2004
LOUISVILLE	2/12/2004	2/13/2004
RICHMOND	4/8/2004	4/9/2004
NORTHERN KENTUCKY	5/13/2004	5/14/2004
MURRAY	6/25/2004	6/26/2004
PADUCAH	7/29/2004	7/30/2004
NORTHERN KENTUCKY	8/12/2004	8/13/2004
SHELBYVILLE	8/26/2004	8/27/2004
BOWLING GREEN	9/16/2004	9/17/2004
LOUISVILLE	10/7/2004	10/8/2004

1119-03R**TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW****32 Hours**

This course is intended to provide patrol officers with information related to anti-terrorism. Much of the material will be directed towards pre-incident activities. Among subjects that will be taught are: threat and vulnerability assessments, identification of fraudulent documents, identifying domestic terrorist groups and their backgrounds, and manners in which to obtain, share, and collect information on possible terrorist activity.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

ELIZABETHTOWN	2/24/2004	2/27/2004
NORTHERN KENTUCKY	5/4/2004	5/7/2004
RICHMOND	5/25/2004	5/28/2004
HOPKINSVILLE	6/22/2004	6/25/2004
PIKEVILLE	7/20/2004	7/23/2004
LOUISVILLE	8/17/2004	8/20/2004
RICHMOND	12/7/2004	12/10/2004

1221-040

TERRORIST ACTIVITIES

32 Hours

NEW COURSE

This course will provide further information on different groups that appear to work against the interests of the United States. It will provide background and cultural considerations in dealing with individuals and members of these groups. Interviewing and interrogating persons of different cultures will be discussed. The prevention and detection of suicide bombings will also be discussed. This course will also provide more advanced training on threat and vulnerability assessments. Incident Unified Command will be covered.

Attendees: Any Rank

Prerequisites: Successful completion of Terrorism: What Patrol Officers Need to Know

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Low

RICHMOND	1/13/2004	1/16/2004
NORTHERN KENTUCKY	3/2/2004	3/5/2004
LOUISVILLE	3/16/2004	3/19/2004
RICHMOND	6/15/2004	6/18/2004
BOWLING GREEN	7/27/2004	7/30/2004
NORTHERN KENTUCKY	8/17/2004	8/20/2004
RICHMOND	10/12/2004	10/15/2004
MIDDLESBORO	10/19/2004	10/22/2004

SUPERVISION/ MANAGEMENT

LAW ENFORCEMENT SUPERVISOR

(160 Hours)

- **POPS Certificate**
- *Option A*- 40 Hour Supervisor's Course, and
- 40 Hour Advanced Supervisor's Course, or
- *Option B*-Academy of Police Supervision, and
- 40 Hour course in technical skill development, and
- 40 Hour course in conceptual skill development



LAW ENFORCEMENT MANAGER

- **POPS Certificate**
- Criminal Justice Executive Development (or equivalent management course, eg. FBI NA, SPI AOC, Northwestern, PELC)



LAW ENFORCEMENT EXECUTIVE

- **POPS Certificate**
- Orientation for New Chiefs, (or)
- Mandatory Duties of the Sheriff, (or)
- 3 DOCJT Command Decision Classes (or)
- An executive level course offered by the FBI, SPI, Northwestern U. School of Police Staff and Command, IPTM or ILEA;
and
- *Option A*- 120 Hours of training in conceptual or human skill development, (or)
- *Option B*- Management Certificate plus 40 hours training in conceptual or human skill development.



LAW ENFORCEMENT CHIEF EXECUTIVE

(Same requirements as Law Enforcement Executive except POPS Certificate is not required.)

This course is designed to be the first course in supervision for officers who have been recently promoted or who are currently on the agency's promotion list. The students will be expected to participate in reading assignments, writing assignments, and scenario based exercises that are designed to enhance their ability to perform at the supervisor's level in their agency. Students can expect assignments that will require them to perform during hours outside the normal classroom times.

Curriculum topics include: Managing Change, Problem Solving/Decision Making, Managing Diversity, Monitoring Officer Performance, Conflict Resolution, Professional Image, Legal Issues, Critical Incidents, Crime Analysis, Role of the Supervisor, Situational Leadership, Interpersonal Communications, Team Building Exercises, Public Speaking, Discipline Process and Challenge Course

Attendees: Sergeants

Prerequisites: 1) Newly promoted supervisor or on current agency promotion list (those on promotion list need approval from their chief administrative officer).
2) Students should be capable of moderate physical activity.

Career Development Program: Technical / Human

Risk: Intermediate

Fitness Level: Intermediate

Note: Students will be required to stay in the dormitory.

Note: Agency uniform will be required dress on certain dates.

Note: Meal card will be provided for each student.

RICHMOND	4/5/2004	4/23/2004
RICHMOND	5/3/2004	5/21/2004
RICHMOND	6/7/2004	6/25/2004
RICHMOND	8/9/2004	8/27/2004
RICHMOND	9/20/2004	10/8/2004

The specific curriculum for this executive level course will be developed during 2004. This course provides police chiefs and their top executives with state-of-the-art information related to administering and operating a law enforcement agency as well as current legal updates.

Attendees: Police Chiefs, Sheriffs or immediate highest rank (who also serves in capacity of assistant chief or deputy chief)

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

BARREN RIVER	10/12/2004	10/15/2004
BARREN RIVER	10/19/2004	10/22/2004
RICHMOND	10/26/2004	10/29/2004

CRIMINAL JUSTICE EXECUTIVE DEVELOPMENT PROGRAM
Class VI & VII are offered this year.

200 Hours

See below for course/session number.

This program is structured for the small to medium size law enforcement agency administrators and managers. The purpose is to provide the students with contemporary theories, management techniques, and leadership skills enabling them to perform more effectively and efficiently in their positions as community leaders. The law enforcement functional areas that will be addressed are: problem identification, analysis and solving, personnel administration, leadership, operations and fiscal management, and executive and environmental relationships. The program requires a high level of motivation, completion of projects related to their agency, and the commitment to complete the program. It is designed to expose the administrator and manager to a challenging and rewarding educational experience.

Attendees: Supervisor and Managers

Prerequisites: A sincere commitment to fully participate and complete the program from the individual, as well as the employing agency. Completion of a supervisor course or other leadership course is highly recommended and preferred, but not required. The Criminal Justice Executive Development Program Reviewing Committee will select all applicants.

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: The course is five weeks in duration and will be taught in one-week modules once a month for five months. The schedule is designed to reduce the problems often created for a small agency when personnel attend long-term training programs. Instructors for CJED program, which include professors from Eastern Kentucky University, have extensive backgrounds in the criminal justice profession.

Note: Applications for CJED Class VII must be received no later than June 30, 2004.

Class VI	Session III	0965C-020	RICHMOND	1/12/2004	1/16/2004
	Session IV	0965D-020	RICHMOND	2/2/2004	2/6/2004
	Session V	0965E-020	RICHMOND	3/8/2004	3/12/2004
Class VII	Session I	0965A-040	RICHMOND	11/15/2004	11/19/2004
	Session II	0965B-040	RICHMOND	12/13/2004	12/17/2004

0945-040**CRITICAL INCIDENT MGMT FOR SUPERVISORS & MANAGERS****32 Hours**

In today's world, incidents from train wrecks to major crime scenes occur that require police departments, regardless of their size, to respond with a total commitment of departmental resources. Critical Incident Management for Supervisors and Managers is a 32-hour course designed for police supervisors and officials to manage these situations.

Attendees: Supervisor Level and Above

Prerequisites: Preferred but not required: Academy of Police Supervision, First Line Supervision Basic, First Line Supervision Advanced

Career Development Program: Technical / Conceptual

Risk: Low

Fitness Level: Low

BOWLING GREEN	3/2/2004	3/5/2004
OWENSBORO	8/24/2004	8/27/2004
LOUISVILLE	11/30/2004	12/3/2004

0995-020**EFFECTIVE POLICE PERSONNEL PRACTICES****16 Hours**

Students will be provided with the most effective methods for applying personnel practices for law enforcement agencies. Among the topics that will be addressed are: improving the communication skills of supervisors, improving the performance of personnel, investigating and solving complaints against employees, applying performance data concerning employees to training, management and discipline, and addressing the marginal police employee.

Attendees: Supervisor Level and Above

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

LOUISVILLE	3/30/2004	3/31/2004
ELIZABETHTOWN	5/6/2004	5/7/2004
BOWLING GREEN	6/17/2004	6/18/2004

1029-020**ETHICS: EARLY WARNING SYSTEMS****16 Hours**

This course is designed to provide an ethical management model that addresses the needs for early warning systems in law enforcement agencies. Attention will be given to methods that can be used to identify and track problem employees and ways to ethically manage them within the organization.

Attendees: Supervisor Level and Above

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: Recommended as a companion course to Ethics: Force, Complaints, and Profiling.

BOWLING GREEN	3/9/2004	3/10/2004
RICHMOND	3/16/2004	3/17/2004
HOPKINSVILLE	4/6/2004	4/7/2004
RICHMOND	7/22/2004	7/23/2004
RICHMOND	11/4/2004	11/5/2004

1030-020**ETHICS: FORCE, COMPLAINTS AND PROFILING****24 Hours**

This course is designed to focus on current critical topics in ethical management. It will provide the foundation of an ethical management model, relating to three major topic areas: Excessive Use of Force, Responding to Citizen Complaints, and Racial Profiling.

Attendees: Supervisor Level and Above

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: Recommended as a companion course to Ethics: Early Warning Systems

NORTHERN KENTUCKY	2/10/2004	2/12/2004
BOWLING GREEN	8/3/2004	8/5/2004
NORTHERN KENTUCKY	8/17/2004	8/19/2004
RICHMOND	10/19/2004	10/21/2004
RICHMOND	12/8/2004	12/10/2004

1000-020**GRANT WRITING FOR THE PRACTITIONER****16 Hours**

This course is intended for police officers and supervisors whose duties include writing and submitting grant proposals. It will provide basic tips leading to the successful submission of grant proposals. Officers will participate in interactive team exercises to review and critique a previously submitted proposal. Officers will be required to use funding agency guidelines to write grant proposal sections, will learn how to administer a grant after it is funded, and will learn what funding sources are available.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Conceptual**Risk:** Low**Fitness Level:** Low**Note:** It is recommended that officers and supervisors bring a calculator.

RICHMOND

7/27/2004

7/28/2004

RICHMOND

12/6/2004

12/7/2004

0994-020**MANAGING INVESTIGATIVE UNITS****16 Hours**

This class will provide training and guidance in the area of managing and supervising an investigative unit. Among the topics that will be covered are criteria for selection of personnel, types of investigative units, budgeting, asset forfeiture, managing informants, staffing levels, case assignments, and the use of solvability factors. Information offered in this course would also benefit agencies that assign investigative follow up work to patrol officers.

Attendees: Supervisor Level and Above**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

LOUISVILLE

4/1/2004

4/2/2004

1063-030**MID LEVEL MANAGEMENT SKILLS****32 Hours**

This course is intended to provide both first line supervisors and mid level managers with practical and essential information related to leadership, tactical decision-making, and obtaining maximum effort from employees. Among the subjects that will be taught are: the role of the leader in law enforcement, project management, contemporary policy issues, improving the performance of officers, civil disturbance planning, managing a tactical incident, supervising the FTO, and motivation and morale.

Attendees: Supervisor Level and Above**Prerequisites:** None**Career Development Program:** Human / Conceptual**Risk:** Low**Fitness Level:** Low

LOUISVILLE

6/1/2004

6/4/2004

HOPKINSVILLE

8/10/2004

8/13/2004

RICHMOND

10/12/2004

10/15/2004

0721-03C**ORIENTATION FOR NEW POLICE CHIEFS****40 Hours**

This course will address the concerns of a newly appointed Kentucky police chiefs. Topics will include Department of Criminal Justice Training and Kentucky Law Enforcement Council training requirements, an overview of Kentucky law enforcement agencies, writing policy and procedures, discipline, record keeping, budgeting, vicarious liability, media relations, and ethics.

Attendees: Newly appointed police chiefs, assistant chiefs, or soon to be appointed chiefs

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

RICHMOND

3/22/2004

3/26/2004

RICHMOND

11/29/2004

12/3/2004

1028-020**SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT****16 Hours**

Situational Leadership for Law Enforcement is designed specifically to address the needs of contemporary law enforcement agencies at all levels of government. This leadership effectiveness course requires concentrated time and effort to achieve two primary objectives.

1) To increase your understanding of how people are managed effectively, and the leadership strategies you can use to increase their productivity;

2) To develop specific skills that will assist you in matching your leadership style to the needs of your people.

Attendees: Field Training Officers, Supervisors and above

Prerequisites: None

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Note: Course is certified by the Center for Leadership Studies, Inc., Escondido, California.

RICHMOND

7/20/2004

7/21/2004

RICHMOND

11/2/2004

11/3/2004

SHERIFFS CONFERENCE 2004**32 Hours**

See below for course numbers.

The Sheriffs' Conference 2004 is limited to Sheriffs and Chief Deputies. The conference will deal with two current topics in law enforcement: elder abuse and law enforcement stress. In regards to elder abuse, the course is designed to increase students' understanding of legal mandates, the process of aging and aspects of elder abuse that law enforcement might encounter. Law enforcement stress will also be covered as the second topic. The course will deal with the ability to recognize symptoms of stress. Techniques will be discussed to reduce stress.

Attendees: Sheriff and Chief Deputy

Prerequisites: Conference Attendee

Career Development Program: Human / Conceptual

Risk: Low

Fitness Level: Low

Submit applications for the following 2 classes:

Stress	1220-040	OWENSBORO	12/6/2004	12/7/2004
Elder Abuse	1213-040	OWENSBORO	12/8/2004	12/9/2004

TRAFFIC

LAW ENFORCEMENT TRAFFIC OFFICER

(200 Hours)

- **POPS Certificate**
- 80 Hour Basic Accident Investigator Course
- 120 Hours in Traffic Courses Identified by the KLEC

BREATH TEST OPERATOR RECERTIFICATION**4 Hours**

Course Number: 0293M-02C (The letter "M" in the course number designates the morning session 8:00 a.m to 12:00 noon)

Course Number: 0293A-02C (The letter "A" in the course number designates the afternoon session 1:00 p.m. to 5:00 p.m.)

Due to the increased volume in training, students will need to attend the training session for which they have been scheduled. Students will not be allowed to attend a session if they are not on the roster. Any scheduling changes will need to be made by Monday of the week prior to the scheduled class.

THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT.

Breath test operators are required to remain current in order to retain their certification. The recertification will cover recent legal information and a refresher of operator techniques for the breath-testing instrument used in the Commonwealth. The four-hour recertification course will consist of a demonstration of operator proficiency and a written examination covering the Intoxilyzer Model 5000.

Attendees: Any Rank

Prerequisites: Must be a certified breath test operator

Career Development Program: Technical / Human

Risk: Low

Fitness Level: Low

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
NORTHERN KENTUCKY	8-12	1-5	1/19/2004
NORTHERN KENTUCKY	8-12	1-5	1/20/2004
NORTHERN KENTUCKY	8-12	1-5	1/21/2004
NORTHERN KENTUCKY	8-12	1-5	1/22/2004
NORTHERN KENTUCKY	8-12		1/23/2004
NORTHERN KENTUCKY	8-12	1-5	1/26/2004
NORTHERN KENTUCKY	8-12	1-5	1/27/2004
NORTHERN KENTUCKY	8-12	1-5	1/28/2004
NORTHERN KENTUCKY	8-12	1-5	1/29/2004
NORTHERN KENTUCKY	8-12		1/30/2004
HAZARD	8-12	1-5	4/12/2004
HAZARD	8-12	1-5	4/13/2004
HAZARD	8-12	1-5	4/14/2004
HAZARD	8-12	1-5	4/15/2004
HAZARD	8-12		4/16/2004
LOUISVILLE	8-12	1-5	4/19/2004
LOUISVILLE	8-12	1-5	4/20/2004
LOUISVILLE	8-12	1-5	4/21/2004
LOUISVILLE	8-12	1-5	4/22/2004
LOUISVILLE	8-12		4/23/2004

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
BOWLING GREEN	8-12	1-5	5/10/2004
BOWLING GREEN	8-12	1-5	5/11/2004
BOWLING GREEN	8-12	1-5	5/12/2004
BOWLING GREEN	8-12	1-5	5/13/2004
BOWLING GREEN	8-12		5/14/2004
RICHMOND	8-12	1-5	6/7/2004
PADUCAH	8-12	1-5	7/27/2004
PADUCAH	8-12	1-5	7/28/2004
PADUCAH	8-12	1-5	7/29/2004
RICHMOND	8-12	1-5	10/18/1004

0472-03C**BASIC BREATH TEST OPERATOR****40 Hours**

The operator's ability to operate a fair and proper breath test and develop articulation skills for courtroom testimony is the goal of the training course. The course consists of 40 hours of concentrated instruction in the operation of the Intoxilyzer Model 5000. The information is disseminated through the use of both lecture/forum and practical or "hands on" training devices. Per 500 KAR 8:010, the successful completion of this course is required to become a certified breath test operator.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

RICHMOND	2/9/2004	2/13/2004
RICHMOND	6/28/2004	7/2/2004
RICHMOND	8/16/2004	8/20/2004
RICHMOND	10/4/2004	10/8/2004

1007-020**DUI/STANDARDIZED FIELD SOBRIETY TEST****40 Hours**

The course includes classroom and "hands on" contemporary techniques such as horizontal gaze nystagmus and an overview of Driving Under the Influence of Drugs (DUID). The goal of the course is to ensure a successful prosecution of a DUI case. Officers will be taught articulation skills, as well as the collection of evidence.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

RICHMOND	3/1/2004	3/5/2004
RICHMOND	6/7/2004	6/11/2004
RICHMOND	9/13/2004	9/17/2004
RICHMOND	11/15/2004	11/19/2004

1222-040**MOTORCYCLE/ATV COLLISION INVESTIGATION****32 Hours****NEW COURSE**

This course is to provide students the necessary skills required to complete an analysis of a motorcycle/ATV collision. The course will provide a working knowledge of how to interpret, document and safeguard evidence needed to complete the reconstruction and analysis process. Techniques and procedures will be explained in how to document and prepare for the presentation of the findings in a court of law.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Conceptual**Risk:** Intermediate**Fitness Level:** Intermediate

RICHMOND	3/2/2004	3/5/2004
RICHMOND	7/27/2004	7/30/2004

0805-02R**POLICE RADAR/LIDAR OPERATOR****59 Hours**

The student will be able to briefly explain the history and theory of RADAR and LIDAR and some of the court decisions that have had an impact on their operations. The student will be able to explain and demonstrate how to operate a stationary RADAR/LIDAR, a moving RADAR and to explain sources of interference and other functional problems. The student will be able to prepare for and testify in court.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical**Risk:** High**Fitness Level:** Intermediate**Note:** Officers attending this course must provide their own radar units and vehicles.

HOPKINSVILLE	3/23/2004	3/26/2004
NORTHERN KENTUCKY	3/30/2004	4/2/2004
RICHMOND	11/2/2004	11/5/2004

2020-02C**RADAR RECERTIFICATION****4 Hours**

THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT. This instructional period satisfies the 36-months retraining requirement.

Attendees: Certified radar operators and instructors**Prerequisites:** Police Radar Instructor or Police Radar Operator course**Career Development Program:** Technical**Risk:** Low**Fitness Level:** Low

HOPKINSVILLE	3/16/2004
NORTHERN KENTUCKY	3/17/2004
RICHMOND	3/18/2004
BOWLING GREEN	11/9/2004
NORTHERN KENTUCKY	11/10/2004
RICHMOND	11/11/2004

0806-02C**RAILROAD GRADE CROSSING COLLISION INVESTIGATION****32 Hours**

This course is designed to acquaint the student with the various types of railroad grade crossing collisions, techniques of investigation, railroad personnel safety, equipment and elements involved in a collision.

Attendees: Any Rank**Prerequisites:** None**Career Development Program:** Technical / Human**Risk:** Low**Fitness Level:** Low

LOUISVILLE	5/18/2004	5/21/2004
------------	-----------	-----------

1099-030**VEHICLE COLLISION INVESTIGATIONS - LEVEL I****80 Hours**

This course is designed for law enforcement officers who investigate traffic crashes as a part of their primary duties. The information contained in this course goes far beyond driver interviews and report preparation. Topics will cover traffic crash investigation from arrival at the scene to courtroom presentation. Students will learn proper procedures for taking measurements, constructing scale diagrams, identifying physical evidence, and photographing a crash scene. In addition, the student will learn to apply basic principles of physics and mathematical equations to calculate drag factor and to estimate vehicle speeds based on skid marks and scuff marks. This course is the first in a series and prepares the student to take advanced traffic crash investigation courses.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity

Prerequisites: None

Career Development Program: Technical

Risk: Intermediate

Fitness Level: Low

RICHMOND

4/12/2004

4/23/2004

RICHMOND

8/9/2004

8/20/2004

1123-030**VEHICLE COLLISION INVESTIGATIONS - LEVEL II****80 Hours**

This course is developed to provide members of the law enforcement community the necessary skills required to further the investigation and analysis of a motor vehicle collision. The course will provide a working knowledge of how to interpret, document and safeguard evidence needed to continue the reconstruction and analysis process. Techniques and procedures will be explained in how to document and prepare for the presentation of the findings in a court of law.

Attendees: Any officer who normally performs this activity or who is soon to be assigned to this activity

Prerequisites: Accident Investigation I and Accident Investigation II, or At Scene Traffic Accident Investigation (IPTM). Students must successfully complete an entrance exam given the first day of the class containing material presented during the Level I training.

Career Development Program: Technical / Conceptual

Risk: Intermediate

Fitness Level: Intermediate

RICHMOND

6/7/2004

6/18/2004

RICHMOND

9/13/2004

9/24/2004

This course is to provide members of the law enforcement community the necessary skills required to complete an analysis of motor vehicle collision. The course will provide a working knowledge of how to interpret, document and safeguard evidence needed to continue the reconstruction and analysis process. Techniques and procedures will be explained in how to document and prepare for the presentation of the findings in a court of law.

Attendees: Any Rank

Prerequisites: Advanced Accident Investigation Course or equivalent. Students must successfully complete an entrance exam given the first day of the class containing material presented during the Level II training.

Career Development Program: Technical / Conceptual

Risk: Intermediate

Fitness Level: Low

RICHMOND

7/12/2004

7/23/2004

RICHMOND

10/11/2004

10/22/2004

TELECOMMUNICATIONS

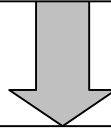
COMMUNICATIONS OFFICER

BASIC- (88 Hours)

- Basic Telecommunications- 40 Hours
- Emergency Medical Dispatch- 24 Hours
- Crisis Negotiations - 8 Hours
- Family Violence- 8 Hours
- Spanish for the Telecommunicator - 8 Hours

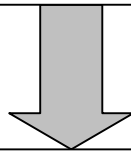
Or

- Telecommunications Academy



INTERMEDIATE- (136 Hours)

- **Basic Telecommunicator Certificate**
- Customer Service- 8 Hours
- Teambuilding - 8 Hours
- Cultural Awareness -16 Hours
- EMD Advanced- 16 Hours



ADVANCED- (192 Hours)

- **Intermediate Telecommunicator Certificate**
- Communications Training Officer- 40 Hours *(Listed in Communications Supervisor/Manager Section)*
- Ethics- 8 Hours
- Elective Telecommunications Course-8 Hours (KLEC Approved)

TELECOMMUNICATIONS BASIC

102D-02R

TELECOMMUNICATIONS ACADEMY

160 Hours

The Telecommunications Academy course consists of 160 hours of instruction over a four-week period. The course is designed for new telecommunicators working at agencies with a LINK terminal and will be segmented into various training sections that include Basic Telecommunications, CJIS, Spanish for the Telecommunicator, CPR, Emergency Medical Dispatch, and Critical Incidents. Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements for Telecommunications and CJIS.

Attendees: Designed for Recruit Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

Note: KRS 15.530-15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communication, on a full time basis at a CJIS agency, to successfully complete 160 hours of basic training within six months of employment and 8 hours of in-service training each calendar year. Part-time trainees attending the academy will pay for meals and housing.

Note: This course is designed for agency personnel having full access to CJIS databases. Successful completion certifies the operator in CJIS until the region in which the operator is currently employed is due for recertification.

RICHMOND	1/5/2004	1/30/2004
RICHMOND	2/2/2004	2/27/2004
RICHMOND	4/12/2004	5/7/2004
RICHMOND	5/17/2004	6/18/2004
RICHMOND	8/2/2004	8/27/2004
RICHMOND	9/13/2004	10/8/2004
RICHMOND	10/11/2004	11/5/2004

TELECOMMUNICATIONS BASIC

103D-02R

TELE. ACADEMY FOR NON-TERMINAL AGENCY

120 Hours

The Telecommunications Academy course consists of 120 hours of instruction over a three-week period. The course is designed for new telecommunicators working at agencies that do not have a CJIS terminal. The training will be segmented into various training sections that include: Basic Telecommunications, C.P.R., Emergency Medical Dispatch, Spanish for the Telecommunicator, and Critical Incidents. Trainees must comply with all administrative regulations and successfully complete all training areas to be eligible for graduation. Meals, housing, and all classroom materials are provided. Successful completion will satisfy mandatory training requirements for Basic Telecommunications.

Attendees: Designed for Recruit Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

Note: KRS 15.530 -15.590 requires any sworn or civilian employee who is employed to dispatch law enforcement by means of radio communications on a full-time basis to successfully complete 120 hours of basic training within twelve months of employment at a non-CJIS agency and 8 hours of in-service training each calendar year. Part-time trainees attending will pay for meals and housing.

RICHMOND	3/15/2004	4/2/2004
RICHMOND	7/12/2004	7/30/2004
RICHMOND	11/29/2004	12/17/2004

043D-02R2

EMERGENCY MEDICAL DISPATCH/CPR

33 Hours

Attending telecommunicators will receive training and instruction in cardiopulmonary resuscitation (CPR) and the use of the automated external defibrillator (AED). The student will attain certification with the American Red Cross in CPR/AED for the Professional Rescuer. This will be done during the first nine hours of the 33-hour course. C.P.R. is a standard set by the American Society for Testing and Materials (ASTM) designation: F1258-95 8.2.4.1 for all training in Emergency Medical Dispatch. During the remaining 24 hours of the course, the telecommunicator will receive specialized Emergency Medical Dispatch / Crisis Communications training. This training will enable telecommunicators to provide approved emergency medical information to citizens and responders. Telecommunicators will learn: proven techniques in breaking hysteria thresholds, handling multiple calls, specific pre-arrival medical instructions, liability and legal issues, and other methods to allow responders to arrive prepared.

Attendees: Any rank of Telecommunicator

Prerequisites: Successful completion of Basic Telecommunications

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

Note: Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunicators.

RICHMOND	3/1/2004	3/4/2004
RICHMOND	8/30/2004	9/2/2004

TELECOMMUNICATIONS IN-SERVICE

105D-020

CRISIS NEGOTIATIONS

8 Hours

This course will provide information about situations that could involve crisis negotiation and proper methods for handling those situations. Hostage situations and handling the suicidal caller will be among the types of calls to be discussed.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND

4/7/2004

RICHMOND

11/18/2004

096D-020

CULTURAL AWARENESS

16 Hours

This 2-day class will address the challenges faced by telecommunicators as they serve citizens from very different cultural backgrounds. It will also include sections on diversity in the workplace and cultural diversity as it relates to ADA.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Intermediate level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND

12/13/2004

12/14/2004

097D-020

CUSTOMER SERVICE

8 Hours

This course will provide information that will allow Kentucky telecommunicators to provide more effective customer service. This curriculum will identify both who the customers are and how to best meet their special needs.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Intermediate level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND

5/10/2004

TELECOMMUNICATIONS IN-SERVICE

095D-02R

EMERGENCY MEDICAL DISPATCH/ADVANCED

16 Hours

This course will provide information regarding quality assurance, liability, and risk management issues as they pertain to telecommunicators, supervisors, and management. Practical exercises will be done and critiqued in a quality assurance review session.

This course will utilize the Powerphone Dispatcher's Medical Desk Reference Manual Fourth Edition. This new edition has all new 2000 guideline standards and recommendations of the American Heart Association (AHA), and the American Society for Testing and Materials (ASTM). The information in this fourth edition is necessary for dispatch centers to remain compliant with standards set by the ASTM and the Department of Transportation (DOT).

Attendees: Certified Telecommunicators

Prerequisites: 1) This course is for telecommunicators who have successfully completed an approved 24 hour minimum Emergency Medical Dispatch course; 2) PROOF OF CURRENT CPR CERTIFICATION IS REQUIRED ON THE FIRST DAY OF CLASS.

Career Development Program: This course is a core course for the Intermediate level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

Note: Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunicators.

RICHMOND

6/21/2004

6/22/2004

083D-04C

ENHANCED TELECOMMUNICATIONS SKILLS

16 Hours

This 2-day class will provide information to enhance the skills of the experienced telecommunicator. This class will include practical exercise time that will improve caller interview and radio procedure techniques.

Attendees: Certified Telecommunicators

Prerequisites: None

Risk: Low

Fitness Level: Low

RICHMOND

4/5/2004

4/6/2004

099D-020

ETHICS

8 Hours

This course will provide the telecommunicator with information about moral practices that must be present in all aspects of their work environment. It will also allow the telecommunicator to recognize differences, build relationships, and respect people from different backgrounds.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This is a core course for the Advanced and Supervisor/Manager level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND

5/11/2004

TELECOMMUNICATIONS IN-SERVICE

068D-02C

FAMILY VIOLENCE ACROSS THE LIFE SPAN

8 Hours

This course will address the issue of family violence and how it affects our society today. Telecommunicators will discuss domestic violence, child abuse, child sexual abuse, and abuse of the elderly. Students will then learn proper procedures for handling these types of calls for service.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

SHELBYVILLE	3/17/2004
BARREN RIVER	4/7/2004
RICHMOND	4/8/2004
LAKE BARKLEY	4/14/2004
JENNY WILEY	5/26/2004
LAGRANGE	8/4/2004
RICHMOND	11/17/2004

104D-020

FIRE/HAZMAT INCIDENT

16 Hours

This two-day course is designed for telecommunicators who may dispatch law enforcement officers and public safety responders to an incident involving fire and/or hazardous materials. The course provides a good balance of classroom and practical "hands on" exercises involving effective caller interview and radio broadcast techniques, perimeter and evacuation determinations, and efficient resource awareness. The goal of this course is to ensure officer, responder, and public safety during and after a fire/hazmat incident.

Attendees: Certified Telecommunicators

Prerequisites: None

Risk: Low

Fitness Level: Low

RICHMOND	6/28/2004	6/29/2004
----------	-----------	-----------

084D-040

SPANISH FOR THE TELECOMMUNICATOR

8 Hours

This unit of instruction will address one of the most critical needs of today's telecommunicator. The course will provide basic Spanish translations for questions and answers the telecommunicator might encounter.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Basic level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND	6/23/2004
RICHMOND	7/12/2004
LEXINGTON(APCO)	9/8/2004

TELECOMMUNICATIONS IN-SERVICE

100D-020

TEAMBUILDING

8 Hours

This course focuses on the special problems and challenges facing telecommunicators as they strive to work as a team both in the communications center and with public safety responders.

Attendees: Certified Telecommunicators

Prerequisites: None

Career Development Program: This course is a core course for the Intermediate level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

RICHMOND

5/12/2004

120D-040

**TELECOMMUNICATOR'S RESPONSE TO A MASS
CASUALTY INCIDENT**

8 Hours

NEW COURSE

This training course is designed to provide telecommunicators with knowledge and skills related to working in a communications center during a mass casualty incident. It will include effective techniques for handling multi-discipline responses during critical incidents such as explosions and airplane crashes.

Attendees: Certified Telecommunicators

Prerequisites: None

Risk: Low

Fitness Level: Low

RICHMOND	2/10/2004
SHELBYVILLE	3/15/2004
SHELBYVILLE	3/16/2004
ALEXANDRIA	3/29/2004
ALEXANDRIA	3/30/2004
BARREN RIVER	4/5/2004
BARREN RIVER	4/6/2004
LAKE BARKLEY	4/12/2004
LAKE BARKLEY	4/13/2004
JENNY WILEY	5/24/2004
JENNY WILEY	5/25/2004
RICHMOND	7/14/2004
ERLANGER	7/21/2004
ERLANGER	7/22/2004
LAGRANGE	8/2/2004
LAGRANGE	8/3/2004
LEXINGTON(APCO)	9/9/2004
HENDERSON	9/21/2004
HENDERSON	9/22/2004
BOWLING GREEN	9/27/2004
BOWLING GREEN	9/28/2004
PENNYRILE	10/26/2004
PENNYRILE	10/27/2004
RICHMOND	11/15/2004
RICHMOND	11/16/2004

TELECOMMUNICATIONS IN-SERVICE

109D-030

**TELECOMMUNICATOR'S RESPONSE TO ACTS OF
TERRORISM**

8 Hours

This course will provide information for calltakers and telecommunicators about domestic terrorism. Included will be information on different terrorist organizations and their agendas, types of terrorism calls, and types of information that should be gathered during a terrorism call.

Attendees: Certified Telecommunicators

Prerequisites: None

Risk: Low

Fitness Level: Low

RICHMOND

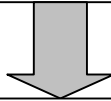
7/13/2004

TELECOMMUNICATIONS

COMMUNICATIONS SUPERVISOR/MANAGER

SUPERVISOR- (144 Hours)

- **Basic Telecommunicator Certificate**
- Telecommunications Supervision Basic - 40 Hours
- Elective Supervision Course- 16 Hours (KLEC Approved)



MANAGER/DIRECTOR- (224 Hours)

- **Supervisor Telecommunicator Certificate**
- Managing a Communications Center - 40 Hours
- Elective Supervisory/Manager Course - 40 Hours (KLEC Approved)

101D-020**COMMUNICATIONS TRAINING OFFICER (CTO)****40 Hours**

This course is designed to provide the basic knowledge and skills necessary for a telecommunications officer to perform as a communications training officer within their agency. The course includes: the elements of a CTO program, a comprehensive training and evaluation process, ethics and rules of self-discipline, and practical exercises on the mechanics of communications training procedure.

Attendees: Certified Telecommunications Trainers or soon to be Trainers

Prerequisites: Successful completion of Basic Telecommunications / Academy

Career Development Program: This course is a core course for the Advanced or Supervisor/Manager level in Communications Officer Professional Development.

Risk: Low

Fitness Level: Low

Note: This course will satisfy the telecommunications in-service requirement for the year.

Note: Enrollment in this class is restricted to certified telecommunications serving in a supervisory or training capacity.

RICHMOND	4/19/2004	4/23/2004
RICHMOND	11/15/2004	11/19/2004

111D-040**EFFECTIVE TELECOMMUNICATIONS SUPERVISOR****16 Hours**

The specific curriculum for this supervisory level conference will be developed during 2004. This conference provides supervisors and managers with information related to administering and operating a communications center.

Attendees: Certified Telecommunications Supervisors or soon to be Supervisors

Prerequisites: Certified Telecommunicator

Risk: Low

Fitness Level: Low

Note: Successful completion of this course will satisfy the annual statutory in-service training requirement for telecommunications.

JENNY WILEY	5/27/2004	5/28/2004
RICHMOND	8/9/2004	8/10/2004
BARREN RIVER	11/11/2004	11/12/2004

119D-040	MANAGING A COMMUNICATIONS CENTER	40 Hours
NEW COURSE		

This interactive course is designed for communications supervisors, directors, and managers to develop and enhance their knowledge, management techniques and leadership skills. Included will be contemporary theories relating to leadership, employee selection and retention, executive coaching, decision making, and fiscal management. Students will be required to demonstrate a high level of motivation and commitment.

Attendees: Communications Managers, Directors, and Supervisors
Prerequisites: Successful completion of the Telecommunications Supervision Basic course
Career Development Program: This is a core course for the Manager/Director level in the Communications Officer Professional Development.

Risk: Low	Fitness Level: Low	
RICHMOND	4/26/2004	4/30/2004

114D-030	TELECOMMUNICATIONS SUPERVISION BASIC	40 Hours
-----------------	---	-----------------

This course is designed to be the first course in supervision for Telecommunicators anticipating promotion or newly promoted supervisors. This course contains the following topics: role of the first-line supervisor, managing a diverse workforce, leadership, effective written communications, legal considerations for the first-line supervisor, monitoring employee performance, and dealing with conflict.

Attendees: Certified Telecommunications Supervisors or soon to be Supervisors
Prerequisites: Certified Telecommunicator
Career Development Program: This is a core course for the Supervisor/Manager level in the Communications Officer Professional Development.

Risk: Low	Fitness Level: Low	
RICHMOND	3/1/2004	3/5/2004
RICHMOND	10/25/2004	10/29/2004

TELECOMMUNICATIONS

CJIS

LINK RECERTIFICATION REGIONS BY COUNTY

REGION 1 YEAR 2003

Ballard	Fayette	Lawrence	Morgan
Bath	Fleming	Lewis	Muhlenberg
Boyd	Floyd	Livingston	Nicholas
Breathitt	Fulton	Lyon	Ohio
Caldwell	Garrard	McCracken	Oldham
Calloway	Graves	McLean	Pike
Carlisle	Greenup	Madison	Powell
Carter	Hancock	Magoffin	Rowan
Christian	Henderson	Marshall	Todd
Clark	Hickman	Martin	Trigg
Crittenden	Hopkins	Mason	Trimble
Daviess	Jefferson	Menifee	Union
Elliott	Jessamine	Mercer	Webster
Estill	Johnson	Montgomery	Wolfe

REGION 2 YEAR 2004

Adair	Clinton	Knox	Pendleton
Allen	Cumberland	Larue	Perry
Anderson	Edmonson	Laurel	Pulaski
Barren	Franklin	Lee	Rockcastle
Bell	Gallatin	Leslie	Robertson
Boone	Grant	Letcher	Russell
Boyle	Grayson	Lincoln	Scott
Bourbon	Green	Logan	Shelby
Bracken	Hardin	McCreary	Simpson
Breckinridge	Harlan	Marion	Spencer
Bullitt	Harrison	Meade	Taylor
Butler	Hart	Metcalfe	Warren
Campbell	Henry	Monroe	Washington
Carroll	Jackson	Nelson	Wayne
Casey	Kenton	Owen	Whitley
Clay	Knott	Owsley	Woodford

071D-99R3**CJIS - FULL ACCESS****44 Hours**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training, using "intelligent" computers at work stations in our training center, will include complete system access into all data base files with extensive practical exercises.

Attendees: Personnel of those agencies having Full Access terminals

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: This training is required within six months of the employment for all persons who access the NCIC database.

Note: Successful completion certifies the operator until the region in which the operator is currently employed is due for recertification.

Note: This course is designed for agency personnel having full access to LINK-NCIC data bases.

RICHMOND	3/1/2004	3/5/2004
RICHMOND	8/30/2004	9/3/2004

072D-040**CJIS INQUIRY ONLY****20 Hours**

This course is designed to provide the basic knowledge and skills necessary to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training, using "intelligent" computers at work stations in our training center, will include complete system access into all data base files, with extensive practical exercises.

Attendees: Personnel of those agencies having Inquiry Only access

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: This training is required within six months of employment for all persons who access the NCIC data base.

Note: Successful completion certifies the operator until the region in which the operator is currently employed is due for re-certification.

Note: This course is designed for agency personnel having inquiry only access to LINK-NCIC data bases.

RICHMOND	2/16/2004	2/18/2004
RICHMOND	5/10/2004	5/12/2004
RICHMOND	8/16/2004	8/18/2004
RICHMOND	11/8/2004	11/10/2004

094D-04C**CJIS MOBILE DATA TERMINAL ACCESS****8 Hours**

This course is designed for agency personnel having mobile data terminals in order to access Criminal Justice Information Systems. This course will provide instruction on how to perform and complete transactions through the LINK, NCIC, and NLETS criminal justice information systems. Training will include the use of a mobile data terminal, when available, with some practical exercises.

Attendees: Police Officers having access through MDT's

Prerequisites: None

Risk: Low

Fitness Level: Low

Note: This training is required within six months of employment for all who access the NCIC through the use of a mobile data terminal.

Note: Successful completion certifies the operator until the region in which the operator is currently employed is due for re-certification.

Note: This course is designed for agency personnel operating mobile data terminals.

RICHMOND	1/26/2004
RICHMOND	4/5/2004
RICHMOND	7/26/2004
RICHMOND	11/29/2004

070D-030**ADVANCED CJIS/TAC****40 Hours**

This course is designed to provide the experienced LINK operator with advanced techniques related to all CJIS files, as well as a basic understanding of the duties and responsibilities of the Terminal Agency Coordinator (TAC). This course includes an optional tour of the control Terminal Agency in Frankfort. Enrollment is restricted to certified LINK operators, and is recommended for TACS, Assistant TACS, and those operators who may be assigned TAC duties in the future.

Attendees: Terminal Agency Coordinators and other supervisory personnel

Prerequisites: Successful completion of CJIS Basic Course

Risk: Low

Fitness Level: Low

Note: This course will not satisfy the LINK in-service requirement.

RICHMOND	6/21/2004	6/25/2004
----------	-----------	-----------

THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT.

This training course is designed for previously certified LINK System personnel who have FULL ACCESS into LINK and NCIC data base file. Information will be presented relating to effective utilization of the Law Information Network of Kentucky System.

Attendees: Certified Full Access Operators

Prerequisites: Successful completion of Basic CJIS Full Access Course

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a two-year period if the operator remains at the same agency. If the operator transfers to another region, then re-certification will become the same as the region where employed.

This course does not satisfy the in-service training requirement for a telecommunicator; refer to the Telecommunications In-Service training course and class schedule.

See the listing LINK RE-CERTIFICATION REGIONS BY COUNTY which is found in this section for details concerning your region and training/ expiration dates.

REGION 2

SHELBYVILLE	1/20/2004	ELIZABETHTOWN	6/28/2004
SHELBYVILLE	1/21/2004	ELIZABETHTOWN	6/29/2004
GEORGETOWN	2/19/2004	DANVILLE	7/19/2004
GEORGETOWN	2/20/2004	CUMBERLAND FALLS	8/23/2004
SHELBYVILLE	3/23/2004	CUMBERLAND FALLS	8/24/2004
SHELBYVILLE	3/24/2004	CUMBERLAND FALLS	8/25/2004
ERLANGER	4/27/2004	ALEXANDRIA	9/13/2004
ERLANGER	4/28/2004	ALEXANDRIA	9/14/2004
ALEXANDRIA	5/17/2004	BOWLING GREEN	10/11/2004
ALEXANDRIA	5/18/2004	BOWLING GREEN	10/12/2004
ERLANGER	6/8/2004	BARREN RIVER	12/6/2004
ERLANGER	6/9/2004	BARREN RIVER	12/7/2004
		BARREN RIVER	12/8/2004

*The following class will cover material taught in 2003 In-Service for those LINK/NCIC operators who missed their regional training in the year 2003 with an approved excuse.

*1/27/2004 (112DS-030) (8 am-5 pm) (Supplemental) Richmond

*2/23/2004 (112DS-030) (8 am-5 pm) (Supplemental) Richmond

**CRIMINAL JUSTICE INFORMATION SYSTEMS
IN-SERVICE VIII (INQUIRY ONLY/MDT)**

4 hours

Course Number: **113DM-030** (The letter "M" in the course number designates the *morning session* 8:00 a.m to 12:00 noon)

Course Number: **113DA-030** (The letter "A" in the course number designates the *afternoon session* 1:00 p.m. to 5:00 p.m.)

THIS COURSE DOES NOT COUNT TOWARD THE 40 HOUR ANNUAL TRAINING REQUIREMENT. This training course is designed for previously certified LINK System personnel who are allowed INQUIRY ONLY ACCESS into LINK/NCIC data base files. Information will be presented relating to effective utilization of the Law Information Network of Kentucky System.

Attendees: Certified Inquiry Only Operators or MDT Operators

Prerequisites: Successful completion of Basic Inquiry Only CJIS or MDT

Risk: Low

Fitness Level: Low

Note: Successful completion of the training course will re-certify the operator for a two-year period if the operator remains at the same agency. If the operator transfers to another region, then re-certification will become the same as the region where employed. This course does not satisfy the in-service training requirement for a telecommunicator; refer to the Telecommunications In-Service training course and class schedule.

See the listing **LINK RE-CERTIFICATION REGIONS BY COUNTY**, which is found in this section, for details concerning your region and training/expiration dates.

REGION 2

<u>LOCATION</u>	<u>A.M.</u>	<u>P.M.</u>	<u>DATE</u>
SHELBYVILLE	8-12	1-5	3/25/2004
ERLANGER	8-12	1-5	4/29/2004
ALEXANDRIA	8-12	1-5	5/19/2004
ERLANGER	8-12	1-5	6/10/2004
RICHMOND	8-12	1-5	8/19/2004
ALEXANDRIA	8-12	1-5	9/15/2004
BARREN RIVER	8-12	1-5	12/9/2004

*The following class will cover material taught in 2003 In-Service for those LINK/NCIC operations who missed their regional training in the year 2003 with an approved excuse.

*1/27/2004 (113DS-030) (8 am-5 pm) (Supplemental) Richmond

*2/23/2004 (113DS-030) (8 am-5 pm) (Supplemental) Richmond

JANUARY

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	1/5/2004	1/30/2004
RICHMOND	0965C-020	CRIM. JUSTICE EXEC. DEV. PROG. CLASS VI SESSION III	1/12/2004	1/16/2004
RICHMOND	1221-040	TERRORIST ACTIVITIES	1/13/2004	1/16/2004
NORTHERN KENTUCKY	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	1/19/2004	1/22/2004
NORTHERN KENTUCKY	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	1/19/2004	1/23/2004
RICHMOND	0232-02R	FIELD TRAINING OFFICER I (FTO)	1/19/2004	1/23/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-341	1/19/2004	5/14/2004
RICHMOND	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	1/19/2004	1/30/2004
SHELBYVILLE	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	1/20/2004	1/20/2004
RICHMOND	1027-020	DOMESTIC VIOLENCE	1/20/2004	1/23/2004
RICHMOND	1215-040	INTRODUCTION TO COMPUTER CRIMES	1/20/2004	1/21/2004
SHELBYVILLE	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	1/21/2004	1/21/2004
RICHMOND	1220-040	STRESS	1/22/2004	1/23/2004
NORTHERN KENTUCKY	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	1/26/2004	1/29/2004
NORTHERN KENTUCKY	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	1/26/2004	1/30/2004
RICHMOND	094D-04C	CJIS MOBILE DATA TERMINAL ACCESS	1/26/2004	1/26/2004
RICHMOND	1218-040	PPCT BASIC STUDENT COURSE (FOR CERTIFICATION BY PPCT)	1/26/2004	1/30/2004
ASHLAND	0803-02C	INTERVIEWS & INTERROGATIONS	1/27/2004	1/30/2004
LOUISVILLE	0955-04C	INTRODUCTION TO NARCOTICS	1/27/2004	1/28/2004
RICHMOND	1217-040	PATROL/TRAFFIC SKILLS REVISITED	1/27/2004	1/30/2004
LOUISVILLE	0999-020	METHAMPHETAMINE UPDATE	1/29/2004	1/30/2004
RICHMOND	1219-040	PPCT BASIC STUDENT COURSE (FOR RECERTIFICATION BY PPCT)	1/29/2004	1/30/2004

FEBRUARY

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0965D-020	CRIM. JUSTICE EXEC. DEV. PROG. CLASS VI SESSION IV	2/2/2004	2/6/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	2/2/2004	2/27/2004
RICHMOND	0803-02C	INTERVIEWS & INTERROGATIONS	2/3/2004	2/6/2004
LOUISVILLE	0803-02C	INTERVIEWS & INTERROGATIONS	2/3/2004	2/6/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-342	2/8/2004	6/11/2004
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	2/9/2004	2/13/2004
NORTHERN KENTUCKY	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	2/10/2004	2/12/2004
LOUISVILLE	1215-040	INTRODUCTION TO COMPUTER CRIMES	2/10/2004	2/11/2004
RICHMOND	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	2/10/2004	2/10/2004
LOUISVILLE	1220-040	STRESS	2/12/2004	2/13/2004
RICHMOND	072D-040	CJIS INQUIRY ONLY	2/16/2004	2/18/2004
RICHMOND	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	2/16/2004	2/27/2004
RICHMOND	0543-02C	MANDATORY DUTIES OF THE SHERIFF	2/16/2004	2/20/2004
RICHMOND	0895-03C	ADVANCED LATENT FINGERPRINTS I	2/17/2004	2/18/2004
LOUISVILLE	0798-02C	COURT SECURITY PROCEDURES	2/17/2004	2/20/2004
RICHMOND	1204-040	RAPID DEPLOYMENT	2/17/2004	2/20/2004
RICHMOND	0944-04C	ADVANCED LATENT FINGERPRINTS II	2/19/2004	2/20/2004
GEORGETOWN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	2/19/2004	2/19/2004
GEORGETOWN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	2/20/2004	2/20/2004
LOUISVILLE	1213-040	ELDER ABUSE	2/24/2004	2/25/2004
NORTHERN KENTUCKY	0803-02C	INTERVIEWS & INTERROGATIONS	2/24/2004	2/27/2004
ELIZABETHTOWN	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	2/24/2004	2/27/2004
LOUISVILLE	0792-02C	ROBBERY INVESTIGATION	2/26/2004	2/27/2004

MARCH

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0337-04C	BASIC INVESTIGATOR SCHOOL	3/1/2004	3/12/2004
RICHMOND	071D-99R3	CJIS - FULL ACCESS	3/1/2004	3/5/2004
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	3/1/2004	3/5/2004
RICHMOND	043D-02R2	EMERGENCY MEDICAL DISPATCH/CPR	3/1/2004	3/4/2004
RICHMOND	0232-02R	FIELD TRAINING OFFICER I (FTO)	3/1/2004	3/5/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-343	3/1/2004	7/2/2004
RICHMOND	114D-030	TELECOMMUNICATIONS SUPERVISION BASIC	3/1/2004	3/5/2004
BOWLING GREEN	0945-040	CRITICAL INCIDENT MGMT FOR SUPERVISORS & MANAGERS	3/2/2004	3/5/2004
RICHMOND	1222-040	MOTORCYCLE/ATV COLLISION INVESTIGATION	3/2/2004	3/5/2004
RICHMOND	1204-040	RAPID DEPLOYMENT	3/2/2004	3/5/2004
NORTHERN KENTUCKY	1221-040	TERRORIST ACTIVITIES	3/2/2004	3/5/2004
RICHMOND	0965E-020	CRIM. JUSTICE EXEC. DEV. PROG. CLASS VI SESSION V	3/8/2004	3/12/2004
RICHMOND	0906-03AC	PPCT DEFENSIVE TACTICS INSTRUCTOR COURSE	3/8/2004	3/12/2004
RICHMOND	1027-020	DOMESTIC VIOLENCE	3/9/2004	3/12/2004
BOWLING GREEN	1029-020	ETHICS: EARLY WARNING SYSTEMS	3/9/2004	3/10/2004
LOUISVILLE	0890-03C	LEGAL UPDATE: PENAL CODE	3/9/2004	3/11/2004
BOWLING GREEN	0999-020	METHAMPHETAMINE UPDATE	3/11/2004	3/12/2004
RICHMOND	1211-040	CHILD ABUSE INVESTIGATIONS	3/15/2004	3/17/2004
RICHMOND	1117-03R	LESS-LETHAL RESPONSE BY LAW ENFORCEMENT	3/15/2004	3/19/2004
LOUISVILLE	0901-03C	SPANISH FOR LAW ENFORCEMENT	3/15/2004	3/16/2004
RICHMOND	103D-02R	TELE. ACADEMY FOR NON-TERMINAL AGENCY	3/15/2004	4/2/2004
SHELBYVILLE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	3/15/2004	3/15/2004
RICHMOND	1029-020	ETHICS: EARLY WARNING SYSTEMS	3/16/2004	3/17/2004
HOPKINSVILLE	2020-02C	RADAR RECERTIFICATION	3/16/2004	3/16/2004
SHELBYVILLE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	3/16/2004	3/16/2004
LOUISVILLE	1221-040	TERRORIST ACTIVITIES	3/16/2004	3/19/2004
SHELBYVILLE	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	3/17/2004	3/17/2004
NORTHERN KENTUCKY	2020-02C	RADAR RECERTIFICATION	3/17/2004	3/17/2004
LOUISVILLE	0962-04C	SPANISH FOR LAW ENFORCEMENT II	3/17/2004	3/18/2004
RICHMOND	2020-02C	RADAR RECERTIFICATION	3/18/2004	3/18/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	3/22/2004	3/26/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-344	3/22/2004	7/30/2004
RICHMOND	0721-03C	ORIENTATION FOR NEW POLICE CHIEFS	3/22/2004	3/26/2004
SHELBYVILLE	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	3/23/2004	3/23/2004
HOPKINSVILLE	0805-02R	POLICE RADAR/LIDAR OPERATOR	3/23/2004	3/26/2004
SHELBYVILLE	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	3/24/2004	3/24/2004
LOUISVILLE	1026-02R	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	3/24/2004	3/25/2004
SHELBYVILLE	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	3/25/2004	3/25/2004
SHELBYVILLE	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	3/25/2004	3/25/2004
ALEXANDRIA	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	3/29/2004	3/29/2004
ASHLAND	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	3/30/2004	4/2/2004
LOUISVILLE	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	3/30/2004	3/31/2004
OWENSBORO	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	3/30/2004	4/1/2004
RICHMOND	1214-040	EVIDENCE & PROPERTY MANAGEMENT	3/30/2004	3/31/2004
NORTHERN KENTUCKY	0805-02R	POLICE RADAR/LIDAR OPERATOR	3/30/2004	4/2/2004
ALEXANDRIA	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	3/30/2004	3/30/2004

APRIL

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	1213-040	ELDER ABUSE	4/1/2004	4/2/2004
LOUISVILLE	0994-020	MANAGING INVESTIGATIVE UNITS	4/1/2004	4/2/2004
RICHMOND	1115-030	ACADEMY OF POLICE SUPERVISION	4/5/2004	4/23/2004
RICHMOND	094D-04C	CJIS MOBILE DATA TERMINAL ACCESS	4/5/2004	4/5/2004
RICHMOND	083D-04C	ENHANCED TELECOMMUNICATIONS SKILLS	4/5/2004	4/6/2004
RICHMOND	0996-040	HOMICIDE INVESTIGATIVE TECHNIQUES	4/5/2004	4/9/2004
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	4/5/2004	4/16/2004
BARREN RIVER	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	4/5/2004	4/5/2004
HOPKINSVILLE	1029-020	ETHICS: EARLY WARNING SYSTEMS	4/6/2004	4/7/2004
RICHMOND	1215-040	INTRODUCTION TO COMPUTER CRIMES	4/6/2004	4/7/2004
BARREN RIVER	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	4/6/2004	4/6/2004
RICHMOND	105D-020	CRISIS NEGOTIATIONS	4/7/2004	4/7/2004
BARREN RIVER	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	4/7/2004	4/7/2004
HOPKINSVILLE	1212-040	COURT PREPARATION & TESTIMONY	4/8/2004	4/9/2004
RICHMOND	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	4/8/2004	4/8/2004
RICHMOND	1220-040	STRESS	4/8/2004	4/9/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	4/12/2004	4/16/2004
HAZARD	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	4/12/2004	4/15/2004
HAZARD	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	4/12/2004	4/16/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	4/12/2004	5/7/2004
LAKE BARKLEY	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	4/12/2004	4/12/2004
RICHMOND	1099-030	VEHICLE COLLISION INVESTIGATIONS LEVEL I	4/12/2004	4/23/2004
RICHMOND	0895-03C	ADVANCED LATENT FINGERPRINTS I	4/13/2004	4/14/2004
RICHMOND	1211-040	CHILD ABUSE INVESTIGATIONS	4/13/2004	4/15/2004
PADUCAH	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	4/13/2004	4/16/2004
LOUISVILLE	0800-01C	CRIME SCENE INVESTIGATIONS	4/13/2004	4/16/2004
RICHMOND	1217-040	PATROL/TRAFFIC SKILLS REVISITED	4/13/2004	4/16/2004
LAKE BARKLEY	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	4/13/2004	4/13/2004
LAKE BARKLEY	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	4/14/2004	4/14/2004
RICHMOND	0944-04C	ADVANCED LATENT FINGERPRINTS II	4/15/2004	4/16/2004
LOUISVILLE	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	4/19/2004	4/22/2004
LOUISVILLE	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	4/19/2004	4/23/2004
RICHMOND	101D-020	COMMUNICATIONS TRAINING OFFICER (CTO)	4/19/2004	4/23/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-345	4/19/2004	8/20/2004
RICHMOND	0802-02R	PATROL HANDGUN LEVEL I	4/19/2004	4/23/2004
LAGRANGE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	4/20/2004	4/23/2004
OWENSBORO	0800-01C	CRIME SCENE INVESTIGATIONS	4/20/2004	4/23/2004
MAYSVILLE	1217-040	PATROL/TRAFFIC SKILLS REVISITED	4/20/2004	4/23/2004
SOMERSET	1001-020	POLICE PHOTOGRAPHY	4/20/2004	4/23/2004
RICHMOND	1203-040	ADVANCED TACTICAL ENTRY	4/26/2004	4/30/2004
RICHMOND	0017-04A	BASIC NARCOTICS INVESTIGATORS SCHOOL (DEA)	4/26/2004	5/7/2004
RICHMOND	0903-03C	FIREARMS INSTRUCTOR	4/26/2004	5/8/2004
RICHMOND	119D-040	MANAGING A COMMUNICATIONS CENTER	4/26/2004	4/30/2004
ERLANGER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	4/27/2004	4/27/2004
RICHMOND	1006-020	KY SHERIFFS: CIVIL PROCESS & PROCEDURES	4/27/2004	4/28/2004
PIKEVILLE	1217-040	PATROL/TRAFFIC SKILLS REVISITED	4/27/2004	4/30/2004
RICHMOND	1208-040	PPCT GROUND AVOIDANCE/GROUND ESCAPE (GAGE) INSTRUCTOR COURSE	4/27/2004	4/29/2004
BOWLING GREEN	0804-02C	PUBLIC AND POLICE SAFETY	4/27/2004	4/30/2004
ERLANGER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	4/28/2004	4/28/2004
ERLANGER	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	4/29/2004	4/29/2004
ERLANGER	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	4/29/2004	4/29/2004
RICHMOND	1122-030	KY SHERIFFS: PROCEDURAL & SAFETY ISSUES	4/29/2004	4/30/2004

MAY

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	1115-030	ACADEMY OF POLICE SUPERVISION	5/3/2004	5/21/2004
RICHMOND	0801-02R2	DEFENSIVE DRIVING	5/3/2004	5/7/2004
LOUISVILLE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	5/4/2004	5/7/2004
ELIZABETH TOWN	1213-040	ELDER ABUSE	5/4/2004	5/5/2004
NORTHERN KENTUCKY	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	5/4/2004	5/7/2004
ELIZABETH TOWN	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	5/6/2004	5/7/2004
BOWLING GREEN	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	5/10/2004	5/13/2004
BOWLING GREEN	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	5/10/2004	5/14/2004
RICHMOND	072D-040	CJIS INQUIRY ONLY	5/10/2004	5/12/2004
RICHMOND	097D-020	CUSTOMER SERVICE	5/10/2004	5/10/2004
RICHMOND	0232-02R	FIELD TRAINING OFFICER I (FTO)	5/10/2004	5/14/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-346	5/10/2004	9/17/2004
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	5/10/2004	5/14/2004
RICHMOND	089D-020	ETHICS	5/11/2004	5/11/2004
MADISONVILLE	1214-040	EVIDENCE & PROPERTY MANAGEMENT	5/11/2004	5/12/2004
PADUCAH	0803-02C	INTERVIEWS & INTERROGATIONS	5/11/2004	5/14/2004
NORTHERN KENTUCKY	1215-040	INTRODUCTION TO COMPUTER CRIMES	5/11/2004	5/12/2004
LOUISVILLE	0804-02C	PUBLIC AND POLICE SAFETY	5/11/2004	5/14/2004
RICHMOND	100D-020	TEAMBUILDING	5/12/2004	5/12/2004
MADISONVILLE	1212-040	COURT PREPARATION & TESTIMONY	5/13/2004	5/14/2004
NORTHERN KENTUCKY	1220-040	STRESS	5/13/2004	5/14/2004
ALEXANDRIA	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	5/17/2004	5/17/2004
BOWLING GREEN	0454-03AC	EXPLOSIVE INVESTIGATIONS (A.T.F.)	5/17/2004	5/21/2004
RICHMOND	1125-03A	POLICE CYCLIST COURSE	5/17/2004	5/21/2004
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	5/17/2004	5/21/2004
RICHMOND	1202-040	RURAL TACTICAL OPERATIONS	5/17/2004	5/21/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	5/17/2004	6/18/2004
RICHMOND	0927-03C	BASIC HOSTAGE NEGOTIATIONS	5/18/2004	5/21/2004
ALEXANDRIA	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	5/18/2004	5/18/2004
HAZARD	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	5/18/2004	5/19/2004
LOUISVILLE	0806-02C	RAILROAD GRADE CROSSING INVESTIGATION	5/18/2004	5/21/2004
ALEXANDRIA	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	5/19/2004	5/19/2004
ALEXANDRIA	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	5/19/2004	5/19/2004
HAZARD	0999-020	METHAMPHETAMINE UPDATE	5/20/2004	5/21/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	5/24/2004	5/28/2004
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	5/24/2004	5/28/2004
JENNY WILEY	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	5/24/2004	5/24/2004
RICHMOND	0927-03C	BASIC HOSTAGE NEGOTIATIONS	5/25/2004	5/28/2004
RICHMOND	0800-01C	CRIME SCENE INVESTIGATIONS	5/25/2004	5/28/2004
RICHMOND	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	5/25/2004	5/27/2004
ASHLAND	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	5/25/2004	5/26/2004
OWENSBORO	0792-02C	ROBBERY INVESTIGATION	5/25/2004	5/26/2004
JENNY WILEY	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	5/25/2004	5/25/2004
RICHMOND	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	5/25/2004	5/28/2004
JENNY WILEY	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	5/26/2004	5/26/2004
ASHLAND	1212-040	COURT PREPARATION & TESTIMONY	5/27/2004	5/28/2004
JENNY WILEY	111D-040	EFFECTIVE TELECOMMUNICATIONS SUPERVISOR	5/27/2004	5/28/2004
OWENSBORO	0999-020	METHAMPHETAMINE UPDATE	5/27/2004	5/28/2004

JUNE

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0890-03C	LEGAL UPDATE: PENAL CODE	6/1/2004	6/3/2004
LOUISVILLE	1063-03C	MID LEVEL MANAGEMENT SKILLS	6/1/2004	6/4/2004
RICHMOND	1209-040	SPONTANEOUS KNIFE DEFENSE INSTRUCTOR	6/1/2004	6/4/2004
RICHMOND	1115-030	ACADEMY OF POLICE SUPERVISION	6/7/2004	6/25/2004
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	6/7/2004	6/7/2004
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	6/7/2004	6/7/2004
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	6/7/2004	6/11/2004
RICHMOND	0903-03C	FIREARMS INSTRUCTOR	6/7/2004	6/18/2004
RICHMOND	1117-03R	LESS-LETHAL RESPONSE BY LAW ENFORCEMENT	6/7/2004	6/11/2004
RICHMOND	0901-03C	SPANISH FOR LAW ENFORCEMENT	6/7/2004	6/8/2004
RICHMOND	1123-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL II	6/7/2004	6/18/2004
ERLANGER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	6/8/2004	6/8/2004
LOUISVILLE	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	6/8/2004	6/11/2004
NORTHERN KENTUCKY	0800-01C	CRIME SCENE INVESTIGATIONS	6/8/2004	6/11/2004
PADUCAH	0800-01C	CRIME SCENE INVESTIGATIONS	6/8/2004	6/11/2004
RICHMOND	1217-040	PATROL/TRAFFIC SKILLS REVISITED	6/8/2004	6/11/2004
ERLANGER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	6/9/2004	6/9/2004
ERLANGER	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	6/10/2004	6/10/2004
ERLANGER	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	6/10/2004	6/10/2004
RICHMOND	0962-04C	SPANISH FOR LAW ENFORCEMENT II	6/14/2004	6/15/2004
BOWLING GREEN	0955-04C	INTRODUCTION TO NARCOTICS	6/15/2004	6/16/2004
RICHMOND	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	6/15/2004	6/16/2004
LOUISVILLE	0804-02C	PUBLIC AND POLICE SAFETY	6/15/2004	6/18/2004
RICHMOND	1221-040	TERRORIST ACTIVITIES	6/15/2004	6/18/2004
BOWLING GREEN	0995-020	EFFECTIVE POLICE PERSONNEL PRACTICES	6/17/2004	6/18/2004
RICHMOND	0999-020	METHAMPHETAMINE UPDATE	6/17/2004	6/18/2004
RICHMOND	070D-030	ADVANCED CJIS/TAC	6/21/2004	6/25/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	6/21/2004	6/25/2004
RICHMOND	095D-02R	EMERGENCY MEDICAL DISPATCH/ADVANCED	6/21/2004	6/22/2004
RICHMOND	1117-03R	LESS-LETHAL RESPONSE BY LAW ENFORCEMENT	6/21/2004	6/25/2004
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	6/21/2004	6/25/2004
RICHMOND	0798-02C	COURT SECURITY PROCEDURES	6/22/2004	6/25/2004
LOUISVILLE	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	6/22/2004	6/24/2004
NORTHERN KENTUCKY	0804-02C	PUBLIC AND POLICE SAFETY	6/22/2004	6/25/2004
HOPKINSVILLE	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	6/22/2004	6/25/2004
MURRAY	1215-040	INTRODUCTION TO COMPUTER CRIMES	6/23/2004	6/24/2004
RICHMOND	1026-02R	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	6/23/2004	6/24/2004
RICHMOND	084D-040	SPANISH FOR THE TELECOMMUNICATOR	6/23/2004	6/23/2004
MURRAY	1220-040	STRESS	6/25/2004	6/26/2004
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	6/28/2004	7/2/2004
ELIZABETHTOWN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	6/28/2004	6/28/2004
RICHMOND	1201-040	FIELD INSTRUCTOR	6/28/2004	7/2/2004
RICHMOND	104D-020	FIRE/HAZMAT INCIDENT	6/28/2004	6/29/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-348	6/28/2004	10/29/2004
RICHMOND	1207-040	POLICE PATROL RIFLE INSTRUCTOR	6/28/2004	7/2/2004
ELIZABETHTOWN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	6/29/2004	6/29/2004
LOUISVILLE	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	6/29/2004	6/30/2004
PADUCAH	1213-040	ELDER ABUSE	6/29/2004	6/30/2004

JULY

LOCATION	COURSE	TITLE	BEGIN	END
PADUCAH	0792-02C	ROBBERY INVESTIGATION	7/1/2004	7/2/2004
RICHMOND	1205-040	DISRUPTIVE STUDENT MANAGEMENT INSTRUCTOR	7/6/2004	7/8/2004
RICHMOND	0890-03C	LEGAL UPDATE: PENAL CODE	7/6/2004	7/8/2004
RICHMOND	1204-040	RAPID DEPLOYMENT	7/6/2004	7/9/2004
LOUISVILLE	0337-04C	BASIC INVESTIGATOR SCHOOL	7/12/2004	7/23/2004
RICHMOND	1216-040	PATROL HANDGUN LEVEL II	7/12/2004	7/16/2004
RICHMOND	084D-040	SPANISH FOR THE TELECOMMUNICATOR	7/12/2004	7/12/2004
RICHMOND	103D-02R	TELE. ACADEMY FOR NON-TERMINAL AGENCY	7/12/2004	7/30/2004
RICHMOND	1124-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL III	7/12/2004	7/23/2004
OWENSBORO	1217-040	PATROL/TRAFFIC SKILLS REVISITED	7/13/2004	7/16/2004
PRESTONSBURG	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	7/13/2004	7/14/2004
RICHMOND	0896-03C	SCHOOL RESOURCE OFFICER	7/13/2004	7/16/2004
RICHMOND	109D-030	TELECOMMUNICATOR'S RESPONSE TO ACTS OF TERRORISM	7/13/2004	7/13/2004
RICHMOND	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	7/14/2004	7/14/2004
PRESTONSBURG	0999-020	METHAMPHETAMINE UPDATE	7/15/2004	7/16/2004
DANVILLE	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	7/19/2004	7/19/2004
RICHMOND	0801-02R2	DEFENSIVE DRIVING	7/19/2004	7/23/2004
RICHMOND	0903-03C	FIREARMS INSTRUCTOR	7/19/2004	7/30/2004
RICHMOND	1202-040	RURAL TACTICAL OPERATIONS	7/19/2004	7/23/2004
OWENSBORO	1006-020	KY SHERIFFS: CIVIL PROCESS & PROCEDURES	7/20/2004	7/21/2004
RICHMOND	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	7/20/2004	7/21/2004
RICHMOND	1028-020	SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT	7/20/2004	7/21/2004
PIKEVILLE	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	7/20/2004	7/23/2004
RICHMOND	1026-02R	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	7/21/2004	7/22/2004
ERLANGER	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	7/21/2004	7/21/2004
RICHMOND	1212-040	COURT PREPARATION & TESTIMONY	7/22/2004	7/23/2004
RICHMOND	1029-020	ETHICS: EARLY WARNING SYSTEMS	7/22/2004	7/23/2004
OWENSBORO	1122-030	KY SHERIFFS: PROCEDURAL & SAFETY ISSUES	7/22/2004	7/23/2004
ERLANGER	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	7/22/2004	7/22/2004
RICHMOND	094D-04C	CJIS MOBILE DATA TERMINAL ACCESS	7/26/2004	7/26/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-349	7/26/2004	11/19/2004
RICHMOND	1125-03A	POLICE CYCLIST COURSE	7/26/2004	7/30/2004
PADUCAH	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	7/27/2004	7/29/2004
PADUCAH	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	7/27/2004	7/29/2004
PADUCAH	1214-040	EVIDENCE & PROPERTY MANAGEMENT	7/27/2004	7/28/2004
RICHMOND	1000-020	GRANT WRITING FOR THE PRACTITIONER	7/27/2004	7/28/2004
RICHMOND	1222-040	MOTORCYCLE/ATV COLLISION INVESTIGATION	7/27/2004	7/30/2004
LOUISVILLE	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	7/27/2004	7/28/2004
RICHMOND	0943-04C	SCHOOL RESOURCE OFFICER (ADVANCED)	7/27/2004	7/30/2004
BOWLING GREEN	1221-040	TERRORIST ACTIVITIES	7/27/2004	7/30/2004
LOUISVILLE	0999-020	METHAMPHETAMINE UPDATE	7/29/2004	7/30/2004
PADUCAH	1220-040	STRESS	7/29/2004	7/30/2004

AUGUST

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	8/2/2004	8/6/2004
RICHMOND	0898-030	POLICE .223 CAL. PATROL RIFLE	8/2/2004	8/6/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	8/2/2004	8/27/2004
LAGRANGE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	8/2/2004	8/2/2004
RICHMOND	0958-04C	BACKGROUND INVESTIGATIONS	8/3/2004	8/4/2004
MURRAY	0800-01C	CRIME SCENE INVESTIGATIONS	8/3/2004	8/6/2004
BOWLING GREEN	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	8/3/2004	8/5/2004
LAGRANGE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	8/3/2004	8/3/2004
LAGRANGE	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	8/4/2004	8/4/2004
RICHMOND	0955-04C	INTRODUCTION TO NARCOTICS	8/5/2004	8/6/2004
RICHMOND	1219-040	PPCT BASIC STUDENT COURSE (FOR RECERTIFICATION BY PPCT)	8/5/2004	8/6/2004
RICHMOND	1115-030	ACADEMY OF POLICE SUPERVISION	8/9/2004	8/27/2004
RICHMOND	0801-02R2	DEFENSIVE DRIVING	8/9/2004	8/13/2004
RICHMOND	111D-040	EFFECTIVE TELECOMMUNICATIONS SUPERVISOR	8/9/2004	8/10/2004
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	8/9/2004	8/13/2004
RICHMOND	1099-030	VEHICLE COLLISION INVESTIGATIONS LEVEL I	8/9/2004	8/20/2004
LOUISVILLE	0900-03C	HIGH RISK TRIAL PLANNING	8/10/2004	8/11/2004
NORTHERN KENTUCKY	1215-040	INTRODUCTION TO COMPUTER CRIMES	8/10/2004	8/11/2004
HOPKINSVILLE	1063-030	MID LEVEL MANAGEMENT SKILLS	8/10/2004	8/13/2004
LOUISVILLE	1122-030	KY SHERIFFS: PROCEDURAL & SAFETY ISSUES	8/12/2004	8/13/2004
NORTHERN KENTUCKY	1220-040	STRESS	8/12/2004	8/13/2004
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	8/16/2004	8/20/2004
RICHMOND	072D-040	CJIS INQUIRY ONLY	8/16/2004	8/18/2004
RICHMOND	0232-02R	FIELD TRAINING OFFICER I (FTO)	8/16/2004	8/20/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-350	8/16/2004	12/17/2004
RICHMOND	1117-03R	LESS-LETHAL RESPONSE BY LAW ENFORCEMENT	8/16/2004	8/20/2004
RICHMOND	0802-02R	PATROL HANDGUN LEVEL I	8/16/2004	8/20/2004
RICHMOND	1061-030	ADVANCED HOSTAGE NEGOTIATIONS	8/17/2004	8/20/2004
NORTHERN KENTUCKY	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	8/17/2004	8/19/2004
PADUCAH	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	8/17/2004	8/18/2004
LOUISVILLE	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	8/17/2004	8/20/2004
NORTHERN KENTUCKY	1221-040	TERRORIST ACTIVITIES	8/17/2004	8/20/2004
RICHMOND	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	8/19/2004	8/19/2004
RICHMOND	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	8/19/2004	8/19/2004
PADUCAH	0999-020	METHAMPHETAMINE UPDATE	8/19/2004	8/20/2004
CUMBERLAND FALLS	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	8/23/2004	8/23/2004
RICHMOND	096S-040	LEN CHAPLAIN'S SEMINAR - 2004	8/23/2004	8/25/2004
RICHMOND	0248-02C	POLICE TACTICAL SHOTGUN	8/23/2004	8/27/2004
CUMBERLAND FALLS	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	8/24/2004	8/24/2004
RICHMOND	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	8/24/2004	8/27/2004
HAZARD	0798-02C	COURT SECURITY PROCEDURES	8/24/2004	8/27/2004
OWENSBORO	0945-040	CRITICAL INCIDENT MGMT FOR SUPERVISORS & MANAGERS	8/24/2004	8/27/2004
NORTHERN KENTUCKY	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	8/24/2004	8/26/2004
RICHMOND	1214-040	EVIDENCE & PROPERTY MANAGEMENT	8/24/2004	8/25/2004
SHELBYVILLE	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	8/24/2004	8/25/2004
CUMBERLAND FALLS	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	8/25/2004	8/25/2004
RICHMOND	1213-040	ELDER ABUSE	8/26/2004	8/27/2004
SHELBYVILLE	1220-040	STRESS	8/26/2004	8/27/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	8/30/2004	9/3/2004
RICHMOND	071D-99R3	CJIS - FULL ACCESS	8/30/2004	9/3/2004
RICHMOND	043D-02R2	EMERGENCY MEDICAL DISPATCH/CPR	8/30/2004	9/2/2004
RICHMOND	1201-040	FIELD INSTRUCTOR	8/30/2004	9/3/2004
RICHMOND	1086-030	SPECIAL RESPONSE TEAM TACTICS	8/30/2004	9/10/2004
MADISONVILLE	0803-02C	INTERVIEWS & INTERROGATIONS	8/31/2004	9/3/2004
ASHLAND	1217-040	PATROL/TRAFFIC SKILLS REVISITED	8/31/2004	9/3/2004
RICHMOND	1001-020	POLICE PHOTOGRAPHY	8/31/2004	9/3/2004

SEPTEMBER

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0890-03C	LEGAL UPDATE: PENAL CODE	9/7/2004	9/9/2004
LEXINGTON(APCO)	084D-040	SPANISH FOR THE TELECOMMUNICATOR	9/8/2004	9/8/2004
LEXINGTON(APCO)	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	9/9/2004	9/9/2004
ALEXANDRIA	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	9/13/2004	9/13/2004
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	9/13/2004	9/17/2004
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	9/13/2004	9/17/2004
RICHMOND	1010B-020	LAW ENFORCEMENT BASIC TRAINING-351	9/13/2004	1/21/2005
LOUISVILLE	1084-020	LAW ENFORCEMENT INSTRUCTOR DEVELOPMENT	9/13/2004	9/24/2004
RICHMOND	1216-040	PATROL HANDGUN LEVEL II	9/13/2004	9/17/2004
NORTHERN KENTUCKY	0901-03C	SPANISH FOR LAW ENFORCEMENT	9/13/2004	9/14/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	9/13/2004	10/6/2004
RICHMOND	1123-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL II	9/13/2004	9/24/2004
NORTHERN KENTUCKY	0958-04C	BACKGROUND INVESTIGATIONS	9/14/2004	9/15/2004
ALEXANDRIA	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	9/14/2004	9/14/2004
HENDERSON	0800-01C	CRIME SCENE INVESTIGATIONS	9/14/2004	9/17/2004
BOWLING GREEN	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	9/14/2004	9/15/2004
RICHMOND	0804-02C	PUBLIC AND POLICE SAFETY	9/14/2004	9/17/2004
ALEXANDRIA	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	9/15/2004	9/15/2004
ALEXANDRIA	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONLY)	9/15/2004	9/15/2004
NORTHERN KENTUCKY	0962-04C	SPANISH FOR LAW ENFORCEMENT II	9/15/2004	9/16/2004
NORTHERN KENTUCKY	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	9/16/2004	9/17/2004
BOWLING GREEN	122D-040	STRESS	9/16/2004	9/17/2004
RICHMOND	1115-030	ACADEMY OF POLICE SUPERVISION	9/20/2004	10/6/2004
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	9/20/2004	9/24/2004
RICHMOND	0795-02C	FIELD TRAINING OFFICER II (FTO)	9/20/2004	9/22/2004
RICHMOND	0898-030	POLICE 223 CAL. PATROL RIFLE	9/20/2004	9/24/2004
OWENSBORO	0798-02C	COURT SECURITY PROCEDURES	9/21/2004	9/24/2004
ASHLAND	1214-040	EVIDENCE & PROPERTY MANAGEMENT	9/21/2004	9/22/2004
BARDSTOWN	1217-040	PATROL/TRAFFIC SKILLS REVISITED	9/21/2004	9/24/2004
PADUCAH	0804-02C	PUBLIC AND POLICE SAFETY	9/21/2004	9/24/2004
HENDERSON	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	9/21/2004	9/21/2004
HENDERSON	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	9/22/2004	9/22/2004
ASHLAND	1213-040	ELDER ABUSE	9/23/2004	9/24/2004
RICHMOND	0957-04A	ADVANCED NARCOTICS (DEA)	9/27/2004	10/1/2004
RICHMOND	0903-03C	FIREARMS INSTRUCTOR	9/27/2004	10/8/2004
RICHMOND	0727-04C	LAW ENFORCEMENT DRIVING INSTRUCTOR	9/27/2004	10/1/2004
BOWLING GREEN	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	9/27/2004	9/27/2004
LAGRANGE	0800-01C	CRIME SCENE INVESTIGATIONS	9/28/2004	10/1/2004
OWENSBORO	0803-02C	INTERVIEWS & INTERROGATIONS	9/28/2004	10/1/2004
PRESTONSBURG	1006-020	KY SHERIFFS: CIVIL PROCESS & PROCEDURES	9/28/2004	9/29/2004
SOMERSET	1217-040	PATROL/TRAFFIC SKILLS REVISITED	9/28/2004	10/1/2004
BOWLING GREEN	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	9/28/2004	9/28/2004
RICHMOND	1026-02R	LEGAL UPDATE: CONSTITUTIONAL PROCEDURE	9/29/2004	9/30/2004
PRESTONSBURG	1122-030	KY SHERIFFS: PROCEDURAL & SAFETY ISSUES	9/30/2004	10/1/2004

OCTOBER

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	0472-03C	BASIC BREATH TEST OPERATOR	10/4/2004	10/8/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-352	10/4/2004	2/1/2005
RICHMOND	1117-03R	LESS-LETHAL RESPONSE BY LAW ENFORCEMENT	10/4/2004	10/8/2004
RICHMOND	1062-030	CONTEMPORARY INVESTIGATIVE TECHNIQUES	10/5/2004	10/6/2004
LOUISVILLE	1006-020	KY SHERIFFS: CIVIL PROCESS & PROCEDURES	10/5/2004	10/6/2004
NORTHERN KENTUCKY	1217-040	PATROL/TRAFFIC SKILLS REVISITED	10/5/2004	10/8/2004
RICHMOND	0792-02C	ROBBERY INVESTIGATION	10/7/2004	10/8/2004
LOUISVILLE	1220-040	STRESS	10/7/2004	10/8/2004
RICHMOND	1210-040	ADVANCED CHILD INTERVIEWING TECHNIQUES	10/11/2004	10/15/2004
RICHMOND	0337-04C	BASIC INVESTIGATOR SCHOOL	10/11/2004	10/22/2004
BOWLING GREEN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	10/11/2004	10/11/2004
MADISONVILLE	0996-040	HOMICIDE INVESTIGATIVE TECHNIQUES	10/11/2004	10/15/2004
RICHMOND	102D-02R	TELECOMMUNICATIONS ACADEMY	10/11/2004	11/5/2004
RICHMOND	1124-030	VEHICLE COLLISION INVESTIGATIONS - LEVEL III	10/11/2004	10/22/2004
BOWLING BREEN	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	10/12/2004	10/12/2004
BARREN RIVER	1116-040	COMMAND DECISIONS XXXIV - 2004	10/12/2004	10/15/2004
RICHMOND	1063-030	MID LEVEL MANAGEMENT SKILLS	10/12/2004	10/15/2004
RICHMOND	1221-040	TERRORIST ACTIVITIES	10/12/2004	10/15/2004
RICHMOND	1100-030	PPCT DEFENSIVE TACTICS INSTRUCTOR RECERTIFICATION	10/13/2004	10/15/2004
RICHMOND	0782-02C	BASIC OFFICER SKILLS	10/18/2004	10/22/2004
RICHMOND	0293A-02C	BREATH TEST OPERATOR RECERTIFICATION	10/18/2004	10/18/2004
RICHMOND	0293M-02C	BREATH TEST OPERATOR RECERTIFICATION	10/18/2004	10/18/2004
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	10/18/2004	10/22/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-353	10/18/2004	3/4/2005
RICHMOND	1207-040	POLICE PATROL RIFLE INSTRUCTOR	10/18/2004	10/22/2004
BARREN RIVER	1116-040	COMMAND DECISIONS XXXIV - 2004	10/19/2004	10/22/2004
LOUISVILLE	1213-040	ELDER ABUSE	10/19/2004	10/20/2004
RICHMOND	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	10/19/2004	10/21/2004
OWENSBORO	0804-02C	PUBLIC AND POLICE SAFETY	10/19/2004	10/22/2004
MIDDLESBORO	1221-040	TERRORIST ACTIVITIES	10/19/2004	10/22/2004
LOUISVILLE	0792-02C	ROBBERY INVESTIGATION	10/21/2004	10/22/2004
BOWLING GREEN	1210-040	ADVANCED CHILD INTERVIEWING TECHNIQUES	10/25/2004	10/29/2004
RICHMOND	1203-040	ADVANCED TACTICAL ENTRY	10/25/2004	10/29/2004
LOUISVILLE	0901-03C	SPANISH FOR LAW ENFORCEMENT	10/25/2004	10/26/2004
RICHMOND	114D-030	TELECOMMUNICATIONS SUPERVISION BASIC	10/25/2004	10/29/2004
RICHMOND	1116-040	COMMAND DECISIONS XXXIV - 2004	10/26/2004	10/29/2004
ELIZABETHTOWN	1198-040	PRESCRIPTION DRUG ABUSE-DIVERSION	10/26/2004	10/27/2004
PENNYRILE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	10/26/2004	10/26/2004
LOUISVILLE	0962-04C	SPANISH FOR LAW ENFORCEMENT II	10/27/2004	10/28/2004
PENNYRILE	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	10/27/2004	10/27/2004
ELIZABETHTOWN	0955-04C	INTRODUCTION TO NARCOTICS	10/28/2004	10/29/2004

NOVEMBER

LOCATION	COURSE	TITLE	BEGIN	END
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	11/1/2004	11/5/2004
HENDERSON	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	11/2/2004	11/5/2004
HAZARD	0800-01C	CRIME SCENE INVESTIGATIONS	11/2/2004	11/5/2004
MIDDLESBORO	1217-040	PATROL/TRAFFIC SKILLS REVISITED	11/2/2004	11/5/2004
RICHMOND	0805-02R	POLICE RADAR/LIDAR OPERATOR	11/2/2004	11/5/2004
RICHMOND	1028-020	SITUATIONAL LEADERSHIP FOR LAW ENFORCEMENT	11/2/2004	11/3/2004
RICHMOND	1029-020	ETHICS: EARLY WARNING SYSTEMS	11/4/2004	11/5/2004
RICHMOND	072D-040	CJIS INQUIRY ONLY	11/8/2004	11/10/2004
RICHMOND	0801-02R2	DEFENSIVE DRIVING	11/8/2004	11/12/2004
RICHMOND	1201-040	FIELD INSTRUCTOR	11/8/2004	11/12/2004
RICHMOND	1056-030	SPECIAL RESPONSE TEAM TACTICS	11/8/2004	11/12/2004
RICHMOND	0798-02C	COURT SECURITY PROCEDURES	11/9/2004	11/12/2004
RICHMOND	1031-020	ETHICS FOR THE LINE LEVEL OFFICER	11/9/2004	11/11/2004
LOUISVILLE	1214-040	EVIDENCE & PROPERTY MANAGEMENT	11/9/2004	11/10/2004
BOWLING GREEN	2020-02C	RADAR RECERTIFICATION	11/9/2004	11/9/2004
NORTHERN KENTUCKY	2020-02C	RADAR RECERTIFICATION	11/10/2004	11/10/2004
BARREN RIVER	111D-040	EFFECTIVE TELECOMMUNICATIONS SUPERVISOR	11/11/2004	11/12/2004
LOUISVILLE	1213-040	ELDER ABUSE	11/11/2004	11/12/2004
RICHMOND	2020-02C	RADAR RECERTIFICATION	11/11/2004	11/11/2004
RICHMOND	101D-020	COMMUNICATIONS TRAINING OFFICER (CTO)	11/15/2004	11/19/2004
RICHMOND	1197-040	COMPUTER CRIMES INVESTIGATIONS	11/15/2004	11/19/2004
RICHMOND	0965A020	CRIM. JUSTICE EXEC. DEV. PROG. CLASS VII SESSION I	11/15/2004	11/19/2004
RICHMOND	1007-020	DUI/STANDARDIZED FIELD SOBRIETY TEST	11/15/2004	11/19/2004
RICHMOND	0232-02R	FIELD TRAINING OFFICER I (FTO)	11/15/2004	11/19/2004
LOUISVILLE	0996-040	HOMICIDE INVESTIGATIVE TECHNIQUES	11/15/2004	11/19/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-364	11/15/2004	3/25/2005
RICHMOND	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	11/15/2004	11/15/2004
NORTHERN KENTUCKY	1003-020	CONDUCTING COMPLETE TRAFFIC STOPS	11/16/2004	11/19/2004
RICHMOND	120D-040	TELECOMMUNICATOR'S RESPONSE TO A MASS CASUALTY INCIDENT	11/16/2004	11/16/2004
RICHMOND	068D-02C	FAMILY VIOLENCE ACROSS THE LIFE SPAN	11/17/2004	11/17/2004
RICHMOND	105D-020	CRISIS NEGOTIATIONS	11/18/2004	11/18/2004
RICHMOND	094D-04C	CJIS MOBILE DATA TERMINAL ACCESS	11/29/2004	11/29/2004
RICHMOND	0721-03C	ORIENTATION FOR NEW POLICE CHIEFS	11/29/2004	12/3/2004
RICHMOND	103D-02R	TELE. ACADEMY FOR NON-TERMINAL AGENCY	11/29/2004	12/17/2004
LOUISVILLE	0945-040	CRITICAL INCIDENT MGMT FOR SUPERVISORS & MANAGERS	11/30/2004	12/3/2004

DECEMBER

LOCATION	COURSE	TITLE	BEGIN	END
BARREN RIVER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	12/6/2004	12/6/2004
RICHMOND	1000-020	GRANT WRITING FOR THE PRACTITIONER	12/6/2004	12/7/2004
OWENSBORO	1220-040	STRESS (SHERIFF'S CONFERENCE)	12/6/2004	12/7/2004
BARREN RIVER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	12/7/2004	12/7/2004
RICHMOND	1119-03R	TERRORISM: WHAT PATROL OFFICERS NEED TO KNOW	12/7/2004	12/10/2004
BARREN RIVER	112D-030	CJIS IN-SERVICE VIII (FULL ACCESS)	12/8/2004	12/8/2004
OWENSBORO	1213-040	ELDER ABUSE (SHERIFF'S CONFERENCE)	12/8/2004	12/9/2004
RICHMOND	1030-020	ETHICS: FORCE, COMPLAINTS AND PROFILING	12/8/2004	12/10/2004
BARREN RIVER	113DA-030	CJIS IN-SERVICE VIII (INQUIRY ONY)	12/9/2004	12/9/2004
BARREN RIVER	113DM-030	CJIS IN-SERVICE VIII (INQUIRY ONY)	12/9/2004	12/9/2004
RICHMOND	0965B-020	CRIM. JUSTICE EXEC. DEV. PROG. CLASS VII SESSION II	12/13/2004	12/17/2004
RICHMOND	096D-020	CULTURAL AWARENESS	12/13/2004	12/14/2004
RICHMOND	010B-020	LAW ENFORCEMENT BASIC TRAINING-355	12/13/2004	4/22/2005
LOUISVILLE	0803-02C	INTERVIEWS & INTERROGATIONS	12/14/2004	12/17/2004